



**PERMIT APPLICATION
for Part 91
SOIL EROSION AND
SEDIMENTATION CONTROL**

OFFICE USE ONLY	
Permit Number	
Date Issued	
Expiration Date	
File Number	

1. APPLICANT (Please check if applicant is the landowner or designated agent*)				
Name <input type="checkbox"/> Landowner <input type="checkbox"/> Designated Agent				
Address				
City	State	Zip Code	Area Code/Telephone Number	

2. LOCATION					
Section	Town	Range	Township	City/Village	County
Subdivision	Lot No.	Property Tax ID Number		Street Address	

3. PROPOSED EARTH CHANGE			Project Type: <input type="checkbox"/> Residential <input type="checkbox"/> Multi-family <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Land Balancing		
Describe Project			Size of Earth Change (acres or square feet)		
Name of and Distance to Nearest Lake, Stream, or Drain			Date Project to Start	Date Project to be Completed	

4. SOIL EROSION AND SEDIMENTATION CONTROL PLAN (Refer to Rule 323.1703)		
Note: <u> </u> complete sets of plans must be attached.		Estimated Cost of Erosion and Sediment Control
		Plan Preparer's Name and Telephone Number
		Area Code ()

5. PARTIES RESPONSIBLE FOR EARTH CHANGE					
Name of Landowner (if not provided in Box No. 1 above)			Address		
City	State	Zip	Area Code/Telephone Number		
Name of Individual "On Site" Responsible for Earth Change			Company Name		
Address	City	State	Zip Code	Area Code/Telephone Number	

6. PERFORMANCE DEPOSIT (If required by the permitting agency)					
Amount Required \$ <u> </u> <input type="checkbox"/> Cash <input type="checkbox"/> Certified Check <input type="checkbox"/> Irrevocable Letter of Credit <input type="checkbox"/> Surety Bond					
Name of Surety Company					
Address	City	State	Zip Code	Area Code/Telephone No.	

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resource and Environmental Protection Act, 1994 PA 451, as amended, applicable local ordinances, and the documents accompanying this application.

Landowner's Signature	Print Name	Date
Designated Agent's Signature*	Print Name	Date

* Designated agent must have a written statement from landowner authorizing him/her to secure a permit in the landowner's name.

SESC PERMIT APPLICATION/SESC PLAN CHECKLIST
COMMERCIAL/NON-RESIDENTIAL

Project name:

Project address:

The Following is required to be submitted with the completed application;

A timeline showing sequence by week of construction & earth change activities including:

- _____ 1.) All temporary Soil Erosion & Sedimentation Control Measures
- _____ 2.) Excavation
- _____ 3.) Backfill
- _____ 4.) Grading
- _____ 5.) Installation of permanent Soil Erosion & Sedimentation Control Measures
- _____ 6.) Removal of temporary Soil Erosion & Sedimentation Control Measures

A site plan showing the following:

- _____ 1.) Legal Description of property
- _____ 2.) Location Map with North arrow & distance to open drain/lake/stream/pond/detention or retention pond/wetland
- _____ 3.) Topographical map, contours or grade shots which accurately show the existing & proposed drainage patterns
- _____ 4.) Location of any lakes, streams, wetlands, drains, etc.
- _____ 5.) Location of house, garage, road, driveway, swales, lakes, streams, wetlands, ponds, ditches, and catch basins
- _____ 6.) Location of stone access drive of 1" - 3" stone into the project site (minimum 12' x 50' or to building envelope)
- _____ 7.) Flood plain information (when applicable)
- _____ 8.) Graphic location of limits of earth disturbance
- _____ 9.) Locations and descriptions of temporary and permanent soil erosion and sedimentation control measures
- _____ 10.) Maintenance program proposal for soil erosion and sedimentation controls including designation of person responsible for maintenance.
- _____ 11.) All items must be drawn to scale (No larger than 1" = 100')
- _____ 12.) Soil types (using Unified Soil Classification System or Natural Resources Conservation Service soil classification system)
- _____ 13.) Location and description of proposed dewatering facilities

A boundary line survey of the site on which the work is to be performed

**A vicinity sketch indicating the site location and the adjacent properties within 500 ft of the site boundaries
(No greater than 1"=200')**



Charter Township of Lansing
Planning + Development
3209 W. Michigan
Lansing, MI 48917

LETTER OF AUTHORIZATION FOR PART 91 SESC PERMIT

Soil Erosion Permit# _____,
address _____,
authorize _____,
(Print Authorized Agent's Name)

to secure a Soil Erosion and Sedimentation Permit for the earth change on said.

Date: _____

Landowner's Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Numbers: _____ Email: _____

Home: _____ Fax: _____

Mobile: _____

(Landowner's Signature)

(Landowner's Printed Name)

Authorized Agent's Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Numbers: _____ Email: _____

Home: _____ Fax: _____

Mobile: _____

(Authorized Agent's Signature)

(Agent's Printed Name)



AFFIDAVIT FOR PART 91 PERMIT WAIVER

Project – _____

Site Address – _____

Parcel No – _____

I, _____ (print name) hereby swear and affirm that the earth change associated with the project as named above proposed on my property located above disturbs less than 225 square feet and no sediment will leave my property or impact any lake or stream.

ENFORCEMENT ACKNOWLEDGEMENT

- A. FAILURE TO COMPLY WITH MICHIGAN'S SOIL EROSION AND SEDIMENTATION CONTROL PART 91 OF PUBLIC ACT 451 OF 1994, AS AMENDED ("PART 91") IS A CIVIL INFRACTION AND MAY RESULT IN ONE OR MORE OF THE FOLLOWING ACTIONS TAKEN BY THIS OFFICE: (1) A FINE UP TO \$2,500; (2) INSTALLATION OF SOIL EROSION AND SEDIMENTATION CONTROLS BY THE MUNICIPAL ENFORCING AGENCY WITH ALL COSTS RELATED TO THE ADMINISTRATION, LEGAL COSTS, PERMIT OR RENEWAL FEES AND IMPLEMENTATION OF CONTROLS TO BE ASSESSED AGAINST THE PERMIT HOLDER AND/OR LANDOWNER WHICH MAY BECOME A LIEN ON THE PROPERTY IF NOT PAID; (3) A TEMPORARY RESTRAINING ORDER WILL BE FILED IN COURT TO RESTRAIN ANY AND ALL FURTHER CONSTRUCTION AT THE PROPERTY SITE, AND TO RECOVER DAMAGES TO THE NATURAL RESOURCES OF THE STATE; AND (4) ANY OTHER LEGAL ACTION NECESSARY TO ENSURE COMPLIANCE WITH MICHIGAN LAW.
- B. A PERSON WHO KNOWINGLY VIOLATES PART 91 OR KNOWINGLY MAKES A FALSE STATEMENT IN AN APPLICATION FOR A PERMITOR IN A SOIL AND SEDIMENTATION CONTROL PLAN MAY BE ORDERED TO PAY A FINE OF UP TO \$10,000 FOR EACH DAY OF VIOLATION.
- C. A PERSON WHO KNOWINGLY VIOLATES PART 91 AFTER 5 DAYS AFTER THE MAILED DATE OF THE NOTICE OF VIOLATION IS RESPONSIBLE FOR A PAYMENT OF A CIVIL FINE OF NOT LESS THAN \$2,500.00 OR MORE THAN \$25,000.00 FOR EACH DAY OF VIOLATION. MCL 324.9121(1); 9121(2); AND 9121(3).
- D. BY SUBMITTING THIS AFFADAVIT FOR A WAIVER FROM A SOIL EROSION AND SEDIMENTATION PERMIT, THE LANDOWNER HEREBY CONSENTS TO THE FOLLOWING: (1) THE AUTHORITY OF THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, OR THE MUNICIPAL ENFORCING AGENCY TO ENTER UPON THE PROPERTY AT ALL REASONABLE TIMES FOR THE PURPOSE OF INSPECTING AND INVESTIGATING CONDITIONS OR PRACTICES THAT MAY BE IN VIOLATION OF PART 91; (2) INSTALLATION OF SOIL EROSION AND SEDIMENTATION CONTROLS BY MUNICIPAL ENFORCING AGENCY WITH ALL COSTS RELATED TO THE ADMINISTRATION, LEGAL COSTS, PERMIT OR RENEWAL FEES AND IMPLEMENTATION OF CONTROLS TO BE ASSESSED AGAINST THE PERMIT HOLDER AND/OR LANDOWNER WHICH MAY BECOME A LIEN ON THE PROPERTY.

I HEREBY ACKNOWLEDGE THAT I HAVE READ, UNDERSTAND, AND ACCEPT THE ENFORCEMENT ACKNOWLEDGEMENT. ALSO, I UNDERSTAND THAT I AM STILL REQUIRED TO INSTALL AND MAINTAIN SOIL EROSION AND SEDIMENTATION CONTROLS PER STANDARD SOIL EROSION DETAILS AS PER PART 91 OF ACT 451 AS AMENDED.

PROPERTY OWNER'S INITIALS OR DESIGNATED AGENTS* INITIALS: _____

(Owners/Designated Agent's Signature)

(Date)

Matt Brinkley
Department of Planning + Zoning

(Date)