Charter Township of Lansing

Parks & Recreation Master Plan 2018-2022

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Introduction

The Lansing Township Parks and Recreation Plan pronounces a unified vision for parks and recreation in Lansing Township. The purpose of this document is to guide parks and recreation planning and development efforts of Lansing Township over the five-year period through 2022. The previous planning documents of this kind have called for many actions, some of which have been completed, such as the addition of playground equipment at many of the Township Parks and the rehabilitation of tennis courts at Slater Park. Many of the actions were made possible with the support of the community and efficient capital investments.

Upon adoption, this plan will become the official guiding document to be used by the community for parks and recreation decision-making. The plan is intended to meet state standards for community recreation planning that are necessary to become eligible for grant programs.

What This Plan Contains

The Lansing Township Parks and Recreation Plan follows the format suggested by the Michigan Department of Natural Resources (MDNR) in its Guidelines for the Development of Community Park, Recreation, Open Space, and Greenway Plans. Below is an overview of the planning process followed in order to develop this plan. The Community Description sets forth information on both the social and physical characteristics of the community. The Administrative Structure chapter provides information on funding, budget, and operations of the Lansing Township Parks and Recreation Department. The Recreation Inventory describes the existing parks and recreational facilities in Lansing Township as well as those of the Greater Lansing Region. The Public Participation chapter describes the methods used to solicit community input and provides a comprehensive presentation of input received. The Goals and Objectives chapter was carefully formulated based on information gathered and set forth in previous chapters. The Action Program sets forth a detailed action plan and strategies for implementation. Finally, the document includes a number of appendices and supporting documents, including a copy of the community survey, and resolutions and meeting notices documenting the plan's adoption by Lansing Township.

Planning Process

The Parks and Recreation plan was synthesized by generally following a three-stage approach:

1. Investigation: This stage included gathering and analyzing census data, previous planning documents, and on-site observations. The products of these background studies are spread throughout the plan including the Community Description, Administrative Structure, Recreation Inventory, and Action Program.

2. Assessment: The Lansing Township Parks and Recreation Committee and planning team thoroughly evaluated the current state of our parks and recreation facilities. A mail survey was sent to residents, and public meetings were held to gather input from a number of stakeholder groups including Township leadership, community stakeholders, and residents of the Township. These meetings were critical to formulating ideas and perspective regarding the Township Parks and Recreation.
3. Document Formulation: Input received and data gathered from each of the previous two stages led to the formulation of goals and objectives for the plan, which were then carefully incorporated into an action plan with strategies for implementation.

Upon plan adoption, the following steps and key activities will guide an open, cyclical system for Parks and Recreation planning at Lansing Township:

1. Monitoring: Each year the Parks and Recreation committee meets for the sole purpose of monitoring the progress and current condition of the Parks system.
2. Plan evaluation: An annual evaluation of the Lansing Township Parks and Recreation system will be conducted to gauge progress using goals and objectives as metrics.
3. Adjustments (if necessary): Based on the previous stages of the process, the Lansing Township Parks and Recreation committee and Officials will analyze the progress and make necessary adjustments to ensure goals are met and objectives are receiving the appropriate actionable attention.

Planning Area Description

The 2018-2022 Parks & Recreation Master Plan focuses on the recreational needs and natural resource conservation opportunities within Lansing Township as a sole entity. The Township will continue to seek opportunities of regional collaboration and sharing resources with community organizations and our neighbors, but the primary focus of this document is Lansing Township.

Description of the Potential Grant Application

Lansing Township is a local unit of government that is seeking grant eligibility among three grant programs administered by the Michigan Department of Natural Resources (MDNR), and the Michigan Natural Resources Trust Fund (MNRTF). Each grant opportunity requires the applicant community to prepare a five-year community recreation and natural resource conservation plan to become eligible for these programs.

Members of the Steering Committee

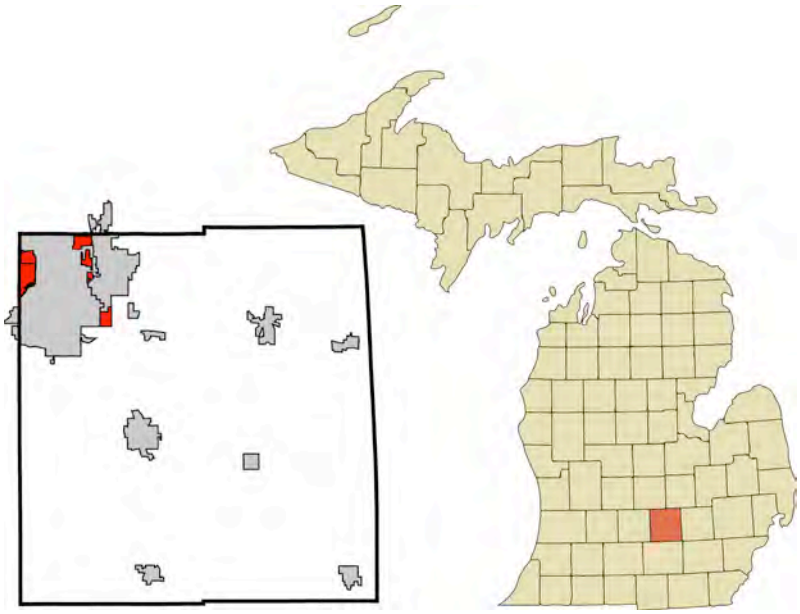
The 2018-2022 Parks & Recreation Master Plan was written by Lansing Township Planning staff. Input was solicited from the Parks Committee, Planning Commission, elected and appointed officials, general public, local schools, recreation authorities in neighboring communities, and other Township staff.

Community Description

Lansing Township, founded in 1842, originally occupied 36 square miles in the northwestern corner of Ingham County. In 1847, the State Legislature decided to move the seat of government from Detroit to Lansing Township. The platting and incorporation of the City of Lansing in 1849 began a process of annexation that has profoundly changed the physical shape and political position of the Township. Although the Township grew rapidly through the first half of the 20th Century, increasing from 1,353 in 1900 to almost 12,000 by 1969, it lost population and land to the City of Lansing through annexation and the City of East Lansing also began to encroach on its eastern border. Today the Township consists of 5 noncontiguous areas covering a little less than 5 square miles. It borders on Delta, Delhi, Meridian, and Dewitt townships, and the cities of Lansing and East Lansing. Despite its small land base, Lansing Township continues to be home for more than 8,000 people and remains an important part of the greater Lansing Community.

Political Boundaries

Lansing Township is located in Ingham County and shares borders with the Cities of Lansing and East Lansing as well as a number of Townships including Delta, Dewitt, Delhi, and Meridian. Lansing Township is primarily within the urban core of the Greater Lansing Region.



Left: Ingham County with urbanized areas shaded grey. Lansing Township is highlighted with red.
Right: A map of Michigan and County divisions. Ingham County is highlighted with red.

Land Use Development Trends

The majority of new development in Lansing Township has taken place in the northeast portion of the Township, the Township's Downtown Development Authority, also referred to as Eastwood. With high visibility and easy access from U.S. 127, the area has seen large investment in retail, residential, hospitality, and healthcare land uses. Nearly adjacent to Eastwood is the Groesbeck neighborhood, one of the more stable residential areas of the Township and greater Lansing region. The west side of the Township is also home to stable residential neighborhoods such as Edgemont Park. Industrial land uses also occupy a large portion of the west side of the Township, with the vacant former GM manufacturing plants and other various businesses along West St. Joseph Street. The proximity and access to I-496 along with the rail line make this area prime for future industrial development. Historically, the Urbandale burrough in Lansing Township had been a residential neighborhood, however, due to its location in the Red Cedar River floodplain and ongoing issues with flooding in the area, the burrough has been designated as a future natural preservation area.

There are various types of transportation routes in the Township. Saginaw Highway serves as a major arterial that carries through the west side of the Township and provides quick access to the three east side burroughs of the Township. In addition, the location of both U.S. 127 and I-496 make highway circulation to and from the Township very easy to access and traverse. Buses for public transportation are owned and operated by the Capital Area Transportation Authority (CATA). The Township also prides itself on non-motorized transportation routes that are being continuously developed, in part, thanks to the Township's Complete Streets ordinance.

Existing Land Use Description

Lansing Township is largely within the urban core of the Greater Lansing region, and most of the land is developed. Residential land uses include single and multi-family housing - occupying more land than any other single land use covering nearly 750 acres or roughly 28% of developable land in the Township. Industrial uses occupy 22% of developable land, and agricultural uses are the third largest land use of the Township at 18%. However, the majority of the agricultural land use area is composed of the large tract of land in the southeast of Lansing Township that belongs to Michigan State University. Parks and recreation or open space accounts for approximately 150 acres in the Township, according to the 2009 Master Plan. However, this number includes the old Waverly Golf Course, closed in 2007, which is adjacent to Bon Air Park.

Environmental Features

- **Topography**

Three areas of Lansing Township are directly affected by floodplains delineated by the Federal Emergency Management Agency. On the west side of the Township, the Grand River acts as a municipal border to the north and south. Due to the steep elevation of the riverbanks and its wide riverbed, the flood plain is very limited.

The Red Cedar River is in close proximity to the Urbandale Neighborhood of Lansing Township, and its floodplain is far more expansive. Certain parts of the neighborhood fall nearly 15 feet below the floodplain elevation. The Township continues to seek opportunities to discourage further residential development in this area and promote preservation of the natural landscape.

- **Hydrology**

Lansing Township is in the Upper Grand Urban Watershed. This watershed is composed of three sub-watersheds, including the Looking Glass River Watershed, the Grand River Watershed, and the Red Cedar River Watershed. The urban watershed area, as a whole, is approximately 280,000 acres, almost 39,000 acres of which is wetlands. In addition, there are roughly 730 miles of rivers and streams in this watershed. The Upper Grand Urban Watershed utilizes storm drains or catch basins that are designed to carry stormwater away from developed, or highly impervious areas to prevent flooding. Thus, anything that enters the storm drains eventually winds up in our local rivers and waterways. Lansing Township is dedicated to reducing this type of water pollution and preserving water quality for our community.

- **Climate**

Lansing has a midwestern humid continental climate, which is influenced significantly by the Great Lakes. The Lansing Region experiences cold winters with moderate to heavy snowfall, and hot and humid summers. Average temperatures range from nearly 72 degrees in July to about 23 degrees in January. The summer months generally experience the most precipitation but it is still frequent in the winter months as well. Since the Lansing Region falls just outside of the lake effect snowfall area, we generally experience less accumulation than the west side of the state. Snowfall typically occurs between November and April, averaging approximately 51 inches per year.

- **Potential Conservation Areas Assessment**

The Tri-County Regional Planning Commission, in an attempt to identify potential conservation sites, conducted an analysis of the Greater Lansing Region. Sites were selected based on a number of characteristics including their current condition as natural areas, their biodiversity, and their capacity to support wildlife and sustain ecosystems, etc. None of the land areas identified by the analysis were located within the Township's jurisdictional boundaries, however many are within close proximity. In addition to the areas identified in the analysis, Keegan Park features a

small but undisturbed wooded area located on the Grand River. Slayton's Pond, located directly to the southeast of the Township's municipal offices is a small spring-fed pond surrounded by undeveloped land that is a combination of permanent and seasonal wetlands.

Demographic Information

- ### Population and Household Size

Since 1970, Lansing Township has decreased in population by nearly 25%. However, some of this decline can be attributed to the annexations of land to the Cities of Lansing and East Lansing. As of 2015, the Township had a population of 8,116 according to the American Community Survey 5-year population estimate. The Township was home to 3,671 households and 1,933 families in 2015, with little variation over the last 5 years. Housing tenure in 2015 was split almost exactly in half between owner-occupied and renter-occupied housing units.

- ### Age and Gender Demographics

The median age of Township residents is 30 years old, with approximately 78% of the population 18 years or older and 16% 60 years an older. Just over 51% of the population is female, of which, just over 81% are 18 years or older and 19% are 60 years and older. Thus, the median age of a female in Lansing Township is 31.5 years old; slightly higher than the overall median age. Males account for just fewer than 49% of the township population, and have a median age of 28 years old. Nearly 75% of males are 18 years and older, while roughly 13% are 60 years and older.

- ### Race

Of the total population of Lansing Township in 2015, nearly 71% were of Caucasian ethnicity, 21% were Black or African American, 13% were Hispanic or Latino, 5% American Indian and Alaskan Native and almost 3% were Asian. The Township has become slightly more diverse since 2010, when almost 82% of the population was white, and only 15% of the population was Black or African American. At the same time, other ethnicity groups experienced slight increases in population between 2010 and 2015, further increasing the diversity of our community.

- ### Education

Lansing Township had a population of 5,020 of persons 25 years and over in 2015. Of this population 19.6% are high school graduates, 31.6% have some college but no degree, 9.6% have an associate's degree, 21.1% have a bachelor's degree, and another 10.2% have a graduate's degree. Compared to 2010, a smaller percentage of those 25 years and over have graduated (22.8% in 2010), and a lower percentage have received some college but no degree (32.1% in 2010). However, a greater percentage of the 2015 population has a bachelor's degree compared to 16% in 2010. The other educational categories remained fairly constant over the 5-year period, however the trend suggests that the population is becoming more educated across the board, with the population shifting to higher education categories.

- **Income and Employment**

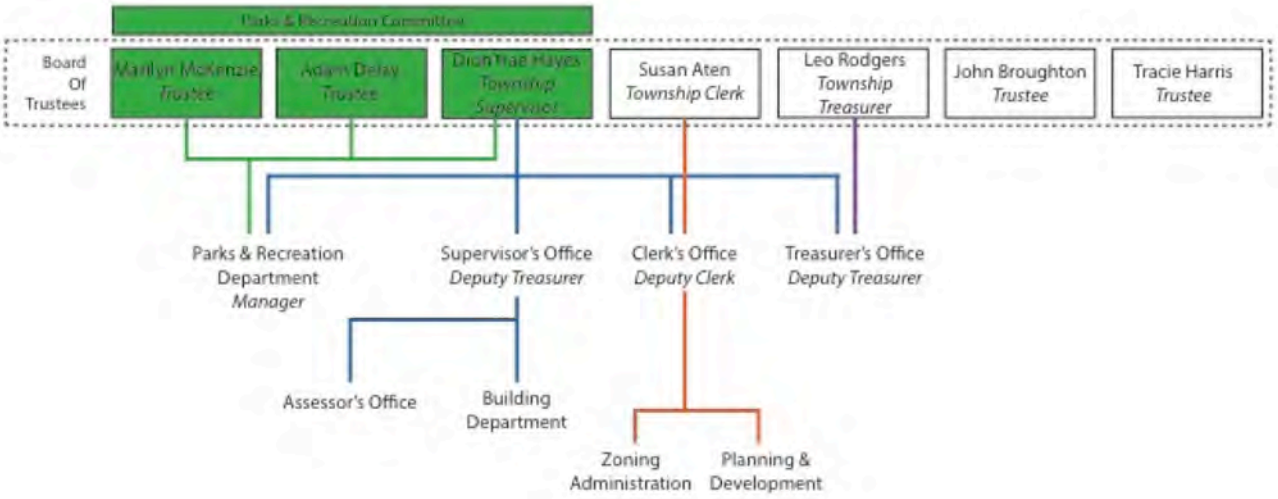
Lansing Township unemployment rate in 2015 was 9.9%, while the State of Michigan hovered around five and six percent. The economic recession hit Michigan and Lansing particularly hard. The state, as a whole, has begun to climb back to post-recession employment levels. However, with the manufacturing industry taking such a hit, and the shuttered General Motors plants as a hyper-local example, Lansing Township has had trouble replacing the jobs lost.

Lansing Township 2015 median household income was $42,205, and a median family income of $56,556. While there are only 1,738 non-family households in Lansing Township, those households earn significantly less annually. As many as 11.8% of all families in Lansing Township have income which is below the poverty level, down from 15.7% in 2010. The percentage of families below the poverty level has decreased in recent years. However, families with children under 18 years old or under 5 years old are much more likely to have an annual income below the poverty level, at 18.1% and 22.1% respectively. The data suggests that it is less likely for a family with children to have disposable income. In turn, this would suggest that Lansing Township should strive to provide low and no-cost recreation opportunities.

- **Persons with Disabilities**

According to the 2015 American Community Survey, 989 residents of Lansing Township or 12% of the population had some sort of disability; 244 had hearing difficulty, 174 had vision difficulty, and 291 had cognitive difficulty. This data demands that Lansing Township take this population and their specific needs into serious consideration when it comes to park improvement activities. The Township shall make every effort to provide park and recreation facilities that are accessible to everyone.

Administrative Structure



Under 1905 PA 157, Lansing Township Parks & Recreation department is governed by the Parks and Recreation Committee, which reports to and makes recommendations to the Township Board of Trustees. Parks and Recreation staff is responsible for implementing park improvements and operational efficiencies. The Township Planning and Development staff provides support to the Parks and Recreation committee whose members prioritize and implement all aspects of park planning, design, and development.

The Lansing Township Board of Trustees governs the Charter Township of Lansing. The Board is composed of seven elected officials: Supervisor, Clerk, Treasurer, and four Trustees. Department directors and chiefs report directly to the Township Supervisor. In addition, the Township Board appoints members to various committees to implement policies and practices to meet its objectives.

The mission of the Lansing Township Parks & Recreation Committee is to acquire, develop, and maintain parks and open space for the use and benefit of all members of our community.

The Lansing Township Department of Parks and Recreation administers the coordination of acquisition, development, and maintenance of Lansing Township's parks. In addition, the Department conducts regularly scheduled and as needed maintenance to all Township facilities. In order to plan for future development of the parks and recreation opportunities in the Township, the Planning & Development Department provides technical and advisory assistance.

Lansing Township Parks & Recreation Budget

Lansing Township Parks Budget & Projections							
Category	**2016** (close)	**2017**	**2018**	**2019** (Projected)	**2020** (Projected)	**2021** (Projected)	**2022** (Projected)
Gas and Oil	$2,500	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000
Professional Services/Engineering	$0	$0	$0	$0	$0	$0	$0
Small Equipment/Maintenance	$750	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000
Maintenance – Supplies	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000
Small Equipment Purchase	$750	$750	$750	$750	$750	$750	$750
Telephone	$550	$480	$480	$480	$480	$480	$480
Utilities	$900	$900	$900	$900	$900	$900	$900
Auto/Truck Repair	$100	$500	$500	$500	$500	$500	$500
Tennis Court Maintenance	$0	$0	$0	$0	$0	$0	$0
Miscellaneous	$200	$100	$100	$100	$100	$100	$100
Major Equipment – Purchase/Repair	$0	$5,500	$0	$0	$0	$0	$0
Parks Fund	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000

Grant Funding

The Lansing Township Parks & Recreation Department has been successful in obtaining grants from the MDNR on several occasions. The Township has maintained the facilities constructed with grant funds to provide quality recreation sites for safe and enjoyable public use. The following table displays previous grant funding for Lansing Township parks.

Project No.	Year	Grant Amount	Description	Grant Status
BF92-187	1992	$89,100	Replacement of four tennis courts, and development of parking area, play equipment, and fitness trail at Slater Park	Closed
BF93-167	1993	$27,400	Development of a basketball court and playground area at Elizabeth Park	Closed

Parks & Recreation Plan Development

Lansing Township did not receive any financial or technical assistance grants to prepare the Parks & Recreation Master Plan. In past years, outside consultants were hired to perform aspects of the planning process, or prepare the planning documents in their entirety. This time around, Lansing Township Parks & Recreation Staff have led the effort by utilizing the skills, knowledge, and resources readily available. As a result, the Parks & Recreation Department was able to create financial and operational efficiency in formulating this plan, which opened doors for greater improvements to be made.

Volunteers and Partnerships

Lansing Township Parks and Recreation Department does not employ the service of any volunteers at this time, however there is significant interest among neighborhood groups and residents, as well as the Township, in forming neighborhood or park garden clubs to support beautification efforts.

In addition, Lansing Township is currently working to establish relationships with area businesses and organizations to provide a summer series of events that will include evening showings of family movies upon an inflatable projector screen in the Township parks.

Lansing Township has a strong working relationship with Waverly Community Schools. While the school district serves an area much larger than Lansing Township, and Lansing Township having part of its jurisdiction outside of Waverly School District, the two organizations often meet to discuss community issues, programming, and upcoming projects.

Parks and Recreation Inventory

Lansing Township Parks and Facilities

The following parks and recreation facilities are owned and operated by Lansing Township. Each description includes a map of the park and its surrounding vicinity, the type of park, the park's facilities, and the park's service area.

Bon Air Park

This nearly 2-acre neighborhood park is located in the 300 block of Bon Air Street. It is a small facility designed to serve the needs of the local residents. Clifford W. McKibbin deeded the property over to the Township in July of 1945.

Bon Air Park has an undersized basketball court, swings, a play structure, a small parking area, and a water well centered in the park inside a brick structure. There are several trees located in the area of the play equipment that provide shaded cover. An open field section of the park is used for touch football, soccer, and other field games. The park is adjacent to and has access to the Waverly golf course. Winter cross-country skiing and walking is available on the course. The most recent upgrades to Bon Air Park include a new children's play structure that was installed in the spring of 1996.

Gould Park

This 1-acre mini-park is located at the intersection of Gould Road and Timber Drive in the popular Edgemont Park Subdivision. A.G. Gross and Hazel L. Gross, husband and wife, transferred the property to the Township in December of 1951.

Gould Park feature amenities including swings, play equipment, a small basketball court, and an area for field games. Located in the center of the park is a water-well housed in a brick structure. In the spring of 1996, improvements to the park were implemented including a children's play structure for ages 5-12, as well as a pavilion with picnic tables.

Windemere Park

This natural 6.75-acre neighborhood park is wooded, accessible from Westfield Drive. The park provides a small picnic area with a grill and a pathway to the playground at Windemere Charter Academy. The park serves as a green space buffer between the Westfield neighborhood and the charter academy, which has frontage on the high-traffic Saginaw Highway. It is also a gathering place for families.

The school's playground equipment is located on the Windemere Park property and is shared between the school and Lansing Township. A 56-vehicle parking area is located between the school and the park for visitors.

Keegan Park

This neighborhood linear park, nearly 10 acres in size, is a natural area at the end of Boynton Drive. Thomas Keegan and his wife Mabel donated the park to the Township in May of 1967 with the stipulation that the land remains a park and primarily natural. While there is a small picnic area along the Grand River and a number of benches to sit and rest, the nature trails along the river are the main feature of Keegan Park. The location of Keegan Park provides a terrific opportunity to connect the northern tier of the Lansing River Trail along the Grand River to Delta Township and further west. The current trail ends just northwest of Turner Dodge Park in Lansing, and its extension has been regionally recognized as a priority.

Slater Park

Slater Park is an 8.5-acre community park. The main entrance to the park is located at the intersection of Autumn Lane and Mark Avenue. The Slater Park property was conveyed to Lansing Township by the Lansing School District in 1967.

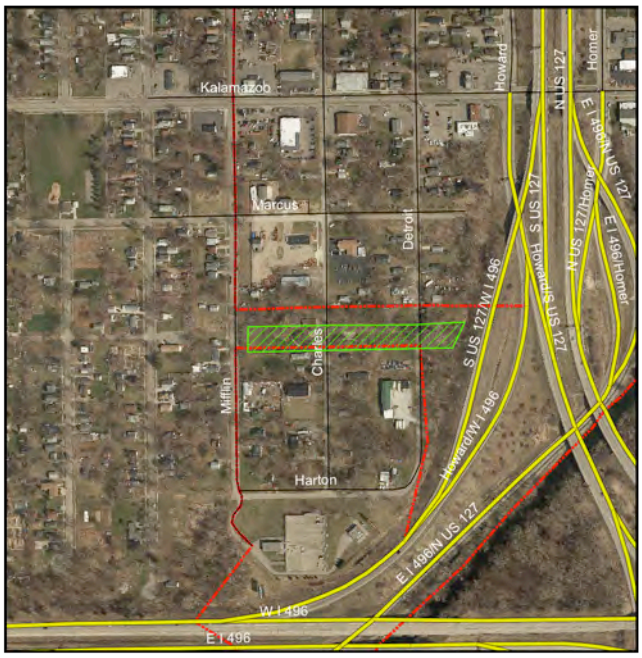
The park's recreational facilities consist of a four court tennis complex completed in 1995, a large playing field with an extensive field drain under the outfields and adjacent low lands, a pavilion, and play equipment. A new basketball court was

reconstructed near the tennis courts in the same construction project in 1995. The grass field area is adequate size for soccer matches and has hosted an extensive Little League baseball program in the summer months. The pavilion is outfitted with tables and barbeque areas and a nearby paved parking lot with room for approximately 20 vehicles. There is a variety of playground equipment near the pavilion, and the Township continues to provide a portable restroom for visitors. Slater Park is also home to a community garden maintained and operated by the Lansing Garden Project.

To the immediate east there is a nature/wetland known as Kimberly Park, in the City of Lansing, which is a stormwater holding area for the Kimberly drain. Due to the grading of the land at Slater Park, drainage of stormwater has been an ongoing concern.

Elizabeth Park

Elizabeth Park is located in the Urbandale neighborhood on the 600 block of South Charles Street. This 1.6-acre neighborhood park has two basketball courts, playground equipment including swings and a slide, picnic tables, grills, and plenty of open space for many recreational activities.



Lansing Township acquired the original piece of land for Elizabeth Park in exchange for the property south of Harton Street with the City of Lansing, allowing them to construct a water treatment plant. Elizabeth Park was expanded in 2006, thanks to a nearby development project. Riverwalk Apartments were proposed at a residential density greater than the maximum allowed by the zoning. To bring the project into compliance, the developer contributed funds to the Township to improve the land of the land already owned by the Township, and placed a restrictive covenant over the property, making the land functional park space going forward.

Other Community Recreational Facilities

The following parks are not owned or operated by Lansing Township, and therefore are not counted directly into the Township's inventory, but lie within or near the Township boundaries and provide additional recreational opportunities for our residents.

- **Fairview Park**

Fairview park was constructed as a part of the Tollgate Drain Project. This 14-acre park is located in Lansing Township, between the Groesbeck Golf Course to the west and the Groesbeck neighborhood to the east. The park is owned and operated by the Ingham County Drain Commission. Not only does it serve as a recreational amenity with an asphalt path around the perimeter and benches to stop and observe the natural beauty, it also serves the community by filtering and cleaning storm water runoff.

- **Waverly Golf Course (Michigan Avenue Park)**

The City of Lansing owns a 120-acre tract of land, home to the former Waverly Golf Course, on Waverly Road between West Saginaw Street and West Michigan Avenue. Operated for decades as a public 9-hole golf course, the facility was closed in 2007. Despite closure of the facility as a golf course, the parcel remains open space with a sledding hill, a very popular attraction, located on West Michigan Avenue. In addition there are significant water features scattered across the property. Participants at public workshops agreed with near unanimity that the majority of this site should continue to be used as a recreational facility. Given its shear size, the former Waverly Golf Course presents an opportunity to create an urban recreational facility of regional significance. Funding the improvements that would enable it to achieve such status is, however, a challenge.

- **Lansing River Trail**

Lansing Township is home to one of the premier trailheads of the Greater Lansing river trail system. The access point, located just south of the Kalamazoo Street and South Clippert Street intersection allows quick travel distance to Michigan State University, Old Town Lansing, various parks of the region, and miles upon miles of contiguous non-motorized trails. These trails are used year round by members of the community and visitors for recreation.

- **Waverly School District**

Waverly East Intermediate School is located directly next to the Lansing Township Administration Building. The Waverly East playground is used primarily by students and families of the Waverly school district. Facilities include basketball courts, baseball fields, large playing fields, and play equipment.

- **Westside YMCA**

This facility is located in Lansing Township on Old Lansing Road, just east of Waverly Road. The Westside YMCA offers a variety of recreational programs and facilities to serve kids, adults, families and communities.

Regional Parks and Recreational Facilities

The following parks and recreational facilities provide opportunities for recreation to residents of the greater Lansing Region and beyond.

- **Ingham County Parks**

Ingham County owns and operates a number of regional parks and recreational facilities in close proximity to Lansing Township. These parks and facilities serve the recreational needs of Lansing Township residents as well as the Greater Lansing community. Some of the major parks and facilities include:

  - Hawk Island Park
  - Hope Soccer Complex
  - Potter Park Zoo

- **Michigan State University**

Lansing Township residents are able to take advantage of the many park and recreational facilities available on the Michigan State University Campus in East Lansing.

- **The Garden Project – Greater Lansing Food Bank**

The organization provides access to land, how-to education, free seeds and plants, tool lending, a networking hub, and more allowing community members access to fresh healthy food through gardening opportunities. The organization supports a network of approximately 125 community gardens and 400 home gardens, helping feed over 7,000 people. Some community gardens serve large refugee populations, others integrate school curricula, some are for donations, and others still are simply neighborhood gathering spaces to grow a stronger community. Lansing Township's Slater Park is home to one of the Greater Lansing Food Bank's Garden Projects.

Comparison to Recreation Standards

Lansing Township assembled the following parks inventory using the National Recreation and Park Association (NRPA) classification system. The NRPA is a national, non-profit service organization dedicated to advancing parks, recreation, and environmental efforts that enhance the quality of life for all people. As part of its activities, the NRPA has created a hierarchy of park types with acreage standards. Taking into account each community's distinct characteristics, these standards may have some overlap. The standards are set forth to help guide staff and the public to understand the scope of a park system.

Table 1: NRPA Parkland Classification and Standards

Classification	General Description	Location Criteria	Size Criteria	Acres/1000 Population
Mini-Park	Used to address limited, isolated or unique recreational needs	Less than ¼ mile distance in residential setting	Between 2500 sq. ft. and one acre in size	¼ to ½ acre
Neighborhood Park	Neighborhood park remains the basic unit of the park system and serves as the recreational and social focus of the neighborhood. Focus is on informal, active, and passive recreation	¼ to ½ mile distance and uninterrupted by non-residential roads and other physical barriers	5 acres is considered to be min size. 5- 10 acres is optimal	1 to 2 acres
School-Park	Depending on circumstances, combining parks with school sites can fulfill the space requirements for other classes of parks, such as neighborhood, community, sports complex and special use.	Determined by location of school district property.	Variable – depends on function	Variable
Community Park	Serves broader purpose than neighborhood park. Focus is on meeting community-based recreation needs, as well as preserving unique landscapes and open spaces.	Determined by the quality and suitability of the site. Usually serves two or more neighborhoods and ½ to 3 mile distance.	As needed to accommodate desired uses. Usually between 30-50 acres.	5 to 8 acres
Greenways	Effectively tie park system components together to form a continuous park environment	Resource availability and opportunity.	Variable	Variable.

The following table provides an analysis of Lansing Township parkland categorized by the type of park, and measuring the supply of land in comparison with the standards set forth by the NRPA.

Table 2: Lansing Township Parkland Inventory

Park Type	Lansing Township Parks	Total Acres	Acres/1000 population	NRPA Standard
Mini-Park	Gould Park	1 acre	Approx. 1/8th acre	¼ to ½ acre
Neighborhood Park	• Elizabeth Park • Bon Air Park • Keegan Park, • Windemere Park	20.35 acres	Approx. 2.5 acres	1 to 2 acres
Community Park	Slater Park	8.5	Approx. 1 acre	5 to 8 acres

Parks Accessibility Assessment

A thorough accessibility assessment was conducted of each park within the Township Park system using the American Disabilities Act Accessibility Guidelines (ADAAG). The Township Parks and Recreation Department analyzed each park while looking closely at the parking facilities, walkways and pathways, and play equipment. The assessment was conducted by walking the park with print outs of the applicable standards, and taking field notes, as well as making specific measurements as appropriate. The following includes a line-by-line inventory of items that specifically comply or don't comply with accessibility standards. All items below are based on the current conditions of parks. All improvements made to Lansing Township parks shall comply with the applicable ADAAG standards.

In addition, the accessibility of each park was evaluated using the MDNR ADA Rating Scale (1 through 5). Following the accessibility inventory for each park a general rating is provided according to the MDNR criteria. Efforts will continue in order to improve accessibility in the parks, based upon this inventory and future improvements.

The features assessed when rating the accessibility of a park include:

- An assessment of the ease of getting to the park
- Parking
- General travel around the park
- The existing facilities (including restrooms and other support facilities)

MDNR ADA Rating Scale (1 through 5):

1. None of the facilities/park areas meet accessibility guidelines
2. Some of the facilities/park areas meet accessibility guidelines
3. Most of the facilities/park areas meet accessibility guidelines
4. The entire park meets accessibility guidelines
5. The entire park was developed/renovated using the principles of universal design

Windemere Park

- The parking area south of the park, adjacent to the school, provides ADA accessible parking spaces.
- The walking path through the park has a curb apron leading directly into the cul-de-sac (Westfield Road right-of-way). This curb apron does not have a warning strip installed. The path has continuity throughout the park, further connecting to the parking lot adjacent to the school.
- The park's walking path is of sufficient width of 5 feet, however the grade change from the Westfield Road right-of-way into the park is greater than four to one (4:1).

- The walking path does not provide surface connectivity with the picnic tables, grills, or benches placed throughout the park.

Overall Accessibility Score: 2

Gould Park

- The park does not provide delineated parking spaces, and therefore does not include ADA barrier free spaces
- The driveway approach has a concrete apron with no curb, however, the driveway as an entry point to the park has a grade change greater than 4:1.
- There is 5-foot sidewalk connectivity throughout the surrounding residential neighborhood to the park entrance.
- The park does not have surface connectivity beyond the driveway apron.
- There is no accessible route to the play equipment, swing set, or pavilion.
- The play structure does not comply with the number of ground level play components as a ratio to elevated play components.
- Platform play surfaces comply with height and size requirements.
- The transfer steps between platforms on the play equipment comply with size and height requirements.

Overall Accessibility Score: 2

Slater Park

- Slater Park has vehicle-parking facilities at both the north and south ends of the park. Barrier free spaces are provided in the south parking area, but not the north.
- The south parking area does not provide an accessible route to the pavilion; play equipment, tennis courts, or basketball courts.
- The north parking area provides accessible routes to tennis courts, basketball courts, and pavilion.
- The accessible route, or pathway, has a grade change that is larger than 4:1.
- There is no accessible pathway or entry to the play structure.
- The play structure does not comply with the number of ground level play areas compared to elevated play areas.
- The play structure stairs comply with size and height standards.
- The play structure platforms comply with size and height standards.
- The entry point at the park pavilion is not in compliance due to a ledge created by uneven surfaces.

Overall Accessibility Score: 3

Elizabeth Park

- There are no vehicle parking spaces delineated and therefore no ADA barrier free spaces are provided.
- The park's walking path does not have connectivity to the street, nor are there sidewalks within the road right-of-way.
- The basketball court to the west of Charles Street has no accessible route.

- The basketball court to the east of Charles Street has an accessible route, as do the picnic tables.
- There is no accessible point of entry to the swing set.
- The grade change en route to the play structure exceeds the 4:1 threshold
- The play structure doesn't comply with the ratio of ground level play areas to elevated play areas.
- The play structure platforms and stairs comply with the height, width, and depth requirements
- The picnic tables do not have an accessible surface in the surrounding vicinity.

Overall Accessibility Score: 2

Bon Air Park

- No vehicular parking area is delineated and therefore there are no ADA barrier free spaces provided.
- There are no accessible routes to the basketball court, swing set, or play structure.
- The number of ground level play areas in comparison to elevated play areas does not comply with the required ratio.
- The play structure surfaces comply with area and height standards.

Overall Accessibility Score: 2

Keegan Park

- There is no dedicated vehicular parking area, and therefore no ADA barrier free parking spaces.
- The walking trail does not have an accessible surface throughout the entire park.

Overall Accessibility Score: 1

Public Input and the Planning Process

Methods Used to Solicit Public Input

The Lansing Township Parks & Recreation Department created an open dialogue by soliciting feedback from the public, community leaders, and staff. This feedback and input is the basis of the planning document, and while the process not only allows for members of the community to voice their opinions, it also serves as a promotional tool to raise awareness of the benefits and opportunities our park system brings to the community. Input for this plan was gathered through the following methods:

- **Public Input Meetings**

One public input meeting was conducted for residents to voice their opinions and share recommendations with the Parks and Recreation Committee. The meeting was held on September 27, 2016 with a total of seven participants. The meeting was advertised on the Township website, social media, and local newspapers. Lansing Township is fortunate to have community members who are passionate about the parks, and a number of meaningful recommendations and conversation topics were generated as a result of the meeting.

- **Community Survey Mailing**

A community survey was mailed to 1,245 residents of Lansing Township. Recipients of the survey were selected due to their proximity to a Township park. Every household within a quarter mile radius of the six Township parks received a survey. The survey sought responses that would contribute to the preparation of this document, including: the frequency and types of use, the perceived importance and value of the parks system and previous improvements, the desired improvements for the betterment of the parks. A total of 304 surveys were completed and returned to the Township Hall either by mail or by drop-off.

- **Meeting with Lansing Township Parks & Recreation Committee and Staff**

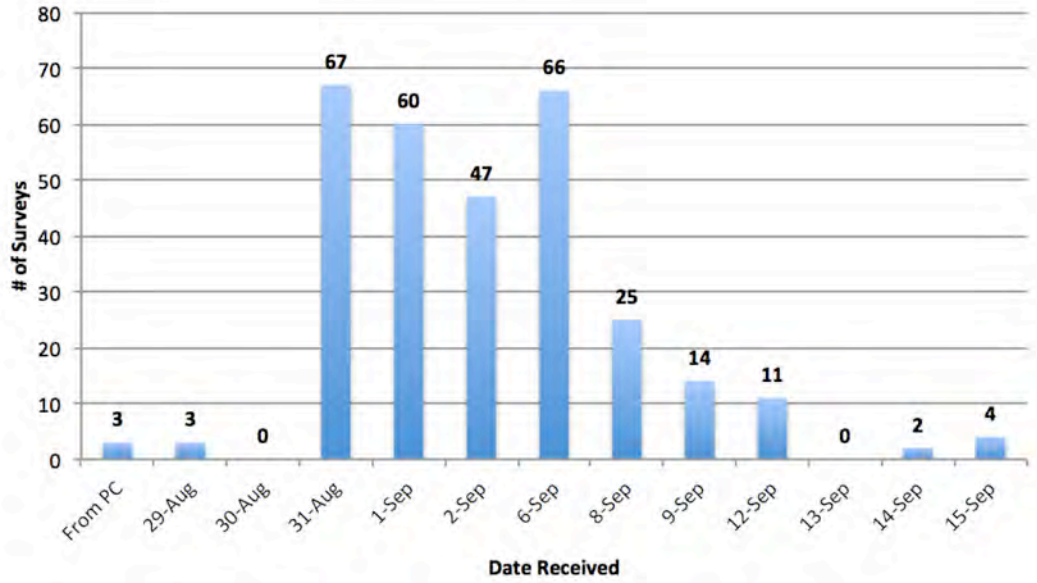
Members of the Parks & Recreation Committee as well as members of staff met regularly throughout the planning process to conduct assessments of existing conditions, share project ideas, and identify maintenance activities for priority or consideration. Meetings also contained discussion of results of the community survey and input from public meetings.

Summary of Community Input

Lansing Township developed and distributed a Parks and Recreation Survey to 1,245 residents of the Township. Of those receiving the survey, a total of 304 surveys were completed and returned to the Township for the collection of quantitative and qualitative data regarding our current parks system and future improvements. Two mailings of the survey were sent out, one on August 25, 2016 and another on August 26, 2016. The survey indicated a preferred return date of September 6, 2016, and responses came back quickly. After recording the survey

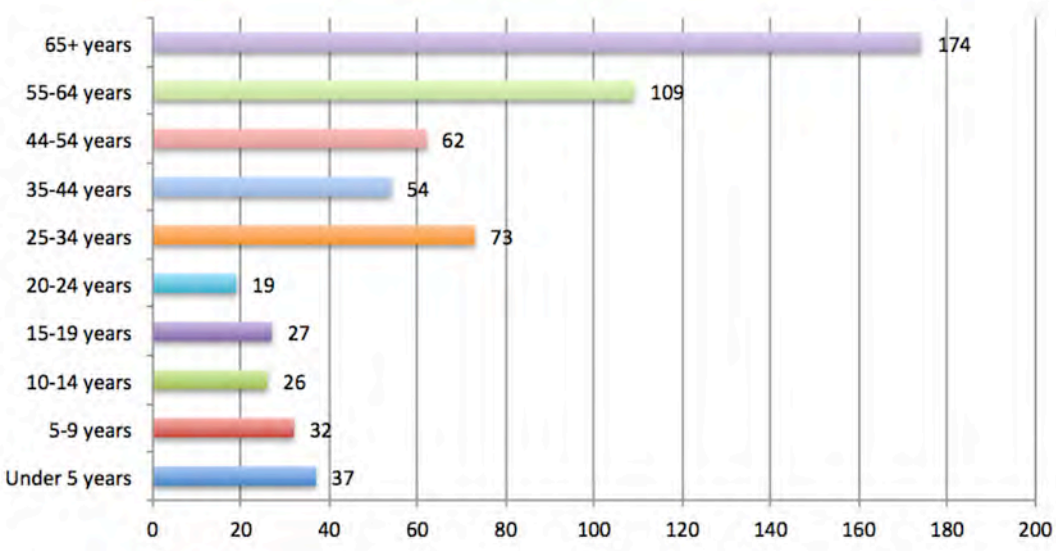
results for all that were returned up to two weeks after the requested return date, the final response rate was 24%, far exceeding the preliminary expectations.

Chart 1: Survey response by date



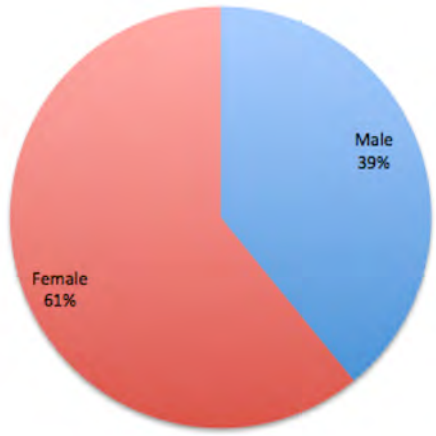
We asked recipients of the survey to indicate the age group of each member of their household. The largest age group among respondents and their households was the 65 and over cohort. However, it is also important to note that the collective respondent population of 19 years or younger is effectively the second largest cohort, indicative of a large population of youth living in close proximity to the Township parks. The parks therefore must not only cater to the senior citizen population but also the children, teenagers, and young adults of the community.

Chart 2: Survey respondent household members by age



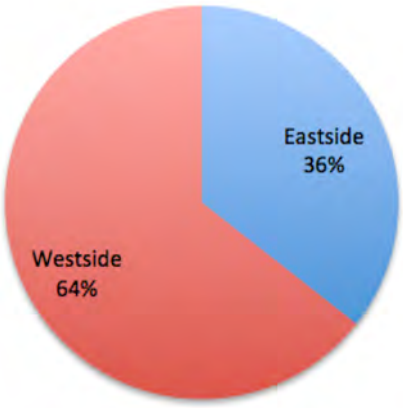
Continuing the analysis of demographic characteristics, the survey results provided insight regarding the gender of respondents. Of those completing the survey approximately 61% were female and 39% were male.

Chart 3: Survey respondent gender



The Township was interested in finding out where the respondents live within the Township. For the sake of simplicity, two options were presented; the east side of the Township, and the west side. Results came back showing 64% of the respondents reside on the west side of the Township; perhaps due to a greater concentration of parks and a larger number of residents.

Chart 4: Location of survey respondent residence



The survey helped the Township assess the frequency of use of the park system and of individual parks within the system. Results indicated that 60% of respondents or a member of their household had visited a Lansing Township park within the last year. Of those visiting one or many of the parks, 46% had visited Slater Park – the most frequently used of all Township parks. Gould Park and Windemere Park came in a close second and third for frequency of use, all of which have different characteristics and uses.

Chart 5: Have you or a member of your household visited a Township park in the last year?

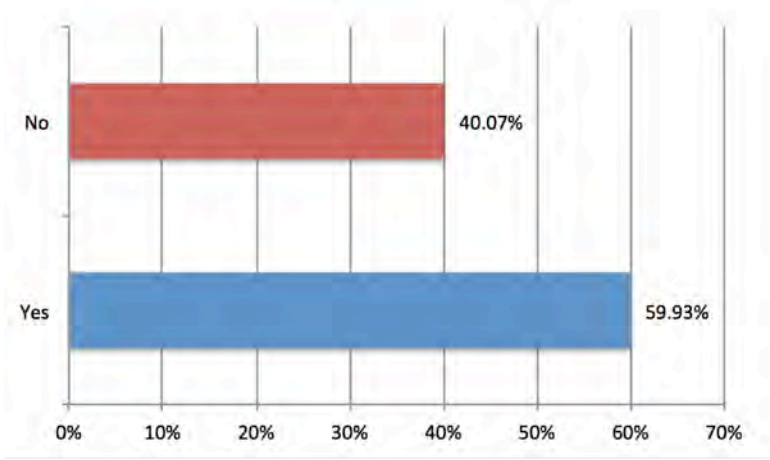
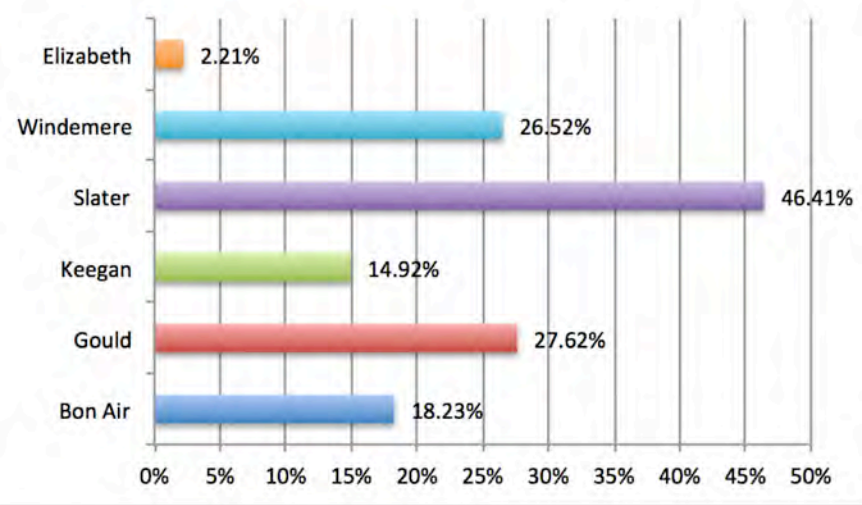
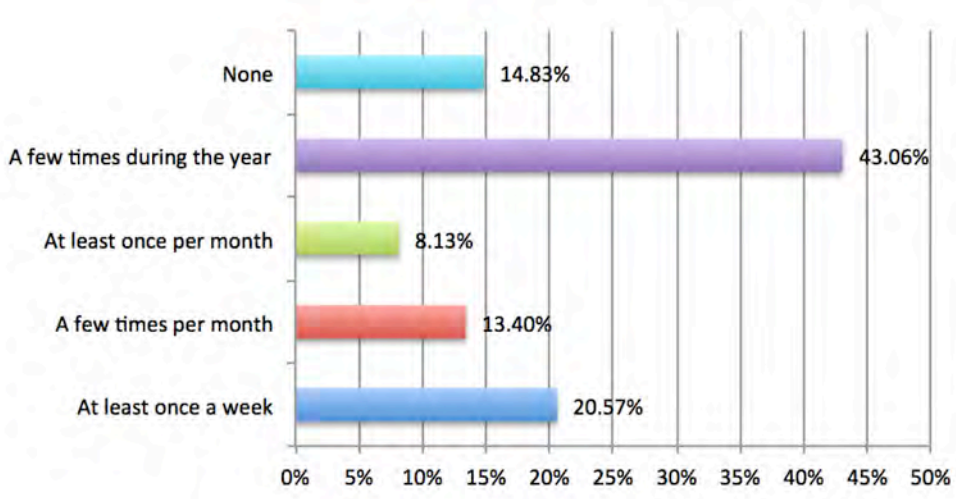


Chart 6: Which three Lansing Township Parks do you visit most often?



When asked how often the survey respondent or a member of their household visits a Township park, the most common response was 'a few times during the year' with 43%. Another 20% of the respondents indicated they visit very frequently or 'at least once a week'. The Township believes, and the data suggests, there is ample opportunity to increase frequency of visits as 14% of respondents indicated they do not visit the Township parks.

Chart 7: During the last year, how often did you or a member of your household visit a Lansing Township park?

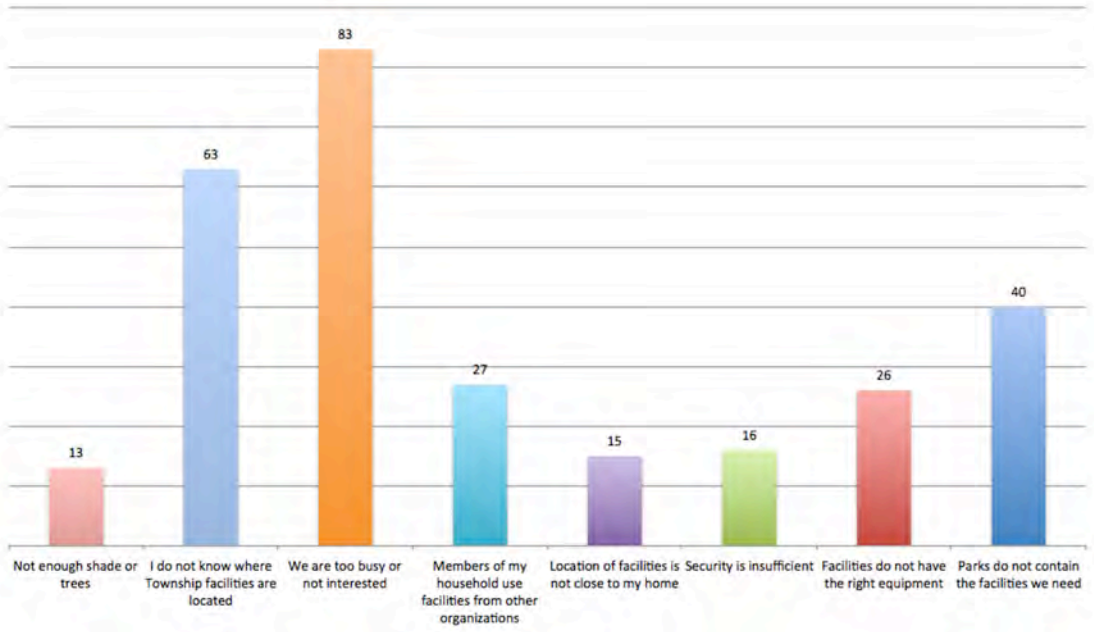


A majority of survey respondents indicated they believe that the Township parks are in 'good' or even 'excellent' condition with a combined total of approximately 70% of the total. The data suggests there is an opportunity to improve the condition and perception of our parks.

Chart 8: How would you rate the overall physical condition of Lansing Township parks?

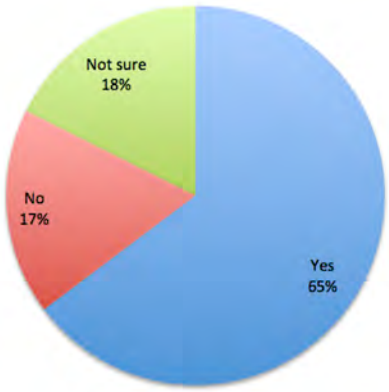
One of the most important questions on the survey asked what prevents the respondent or members of their household from visiting and using the Township parks and recreation facilities. A number of pre-formulated responses were provided for the survey taker, as well as an opportunity to provide their own reasoning. The most common response was that the respondent and their household members are too busy or not interested, and the second most common response was that they did not know where the Township facilities are located. Upon collecting this data, the Township quickly recognized the opportunity to improve upon the visibility and awareness of our parks and recreation opportunities in order to promote the use of our parks. Some responses included in the 'other' category cited old age or prohibitive health conditions, highlighting the importance of universal accessibility within and throughout our park system.

Chart 9: What prevents you or members of your household from utilizing Lansing Township Parks and Recreation facilities?



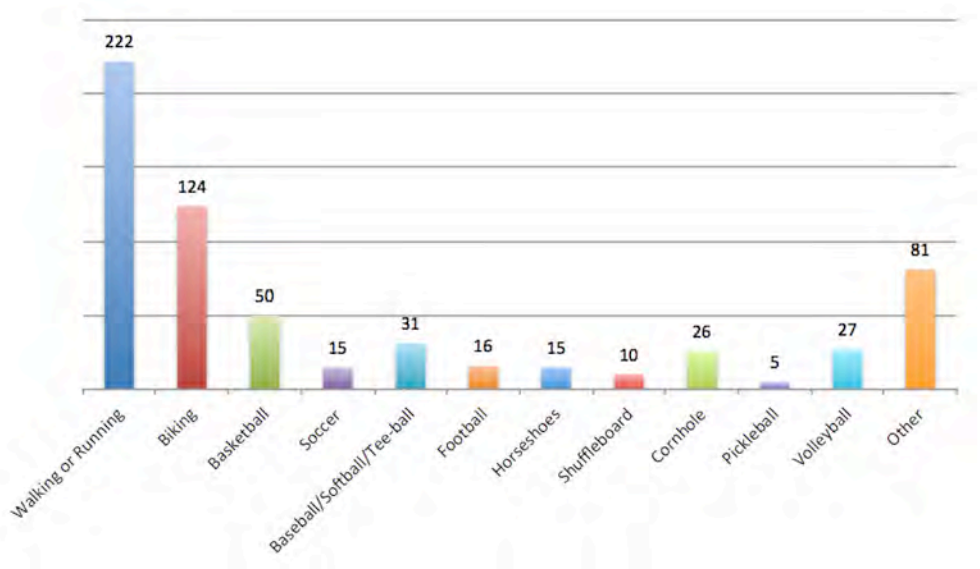
The survey asked respondents whether they felt the amount of park and recreation space within walking distance of their home is adequate. Approximately 65% of the respondents indicated that they believe there is sufficient park space within a close proximity of their home. However, another 18% were unsure, leading the Township to believe that we can improve upon the visibility and awareness of recreation opportunities in our great parks.

Chart 10: Do you feel that there are sufficient parks and green space areas within walking distance of your residence?



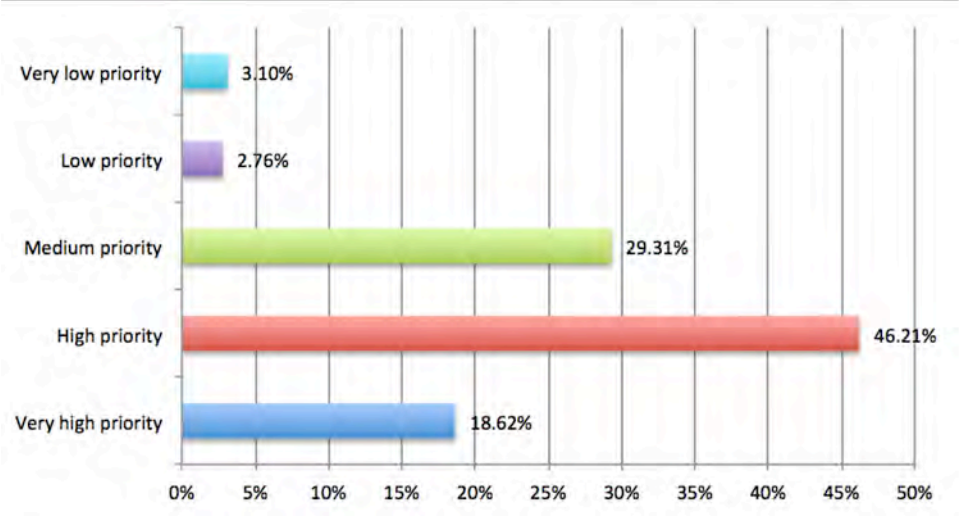
The survey sought to identify the recreational activities in which members of our community participate. The most frequent responses included walking, running, and biking. Responses in the 'other' category indicated popular demand of tennis courts, dog and pet friendly outdoor space, and hiking and walking paths.

Chart 11: Which athletic or recreational activities do you or your household members participate in on a regular basis?



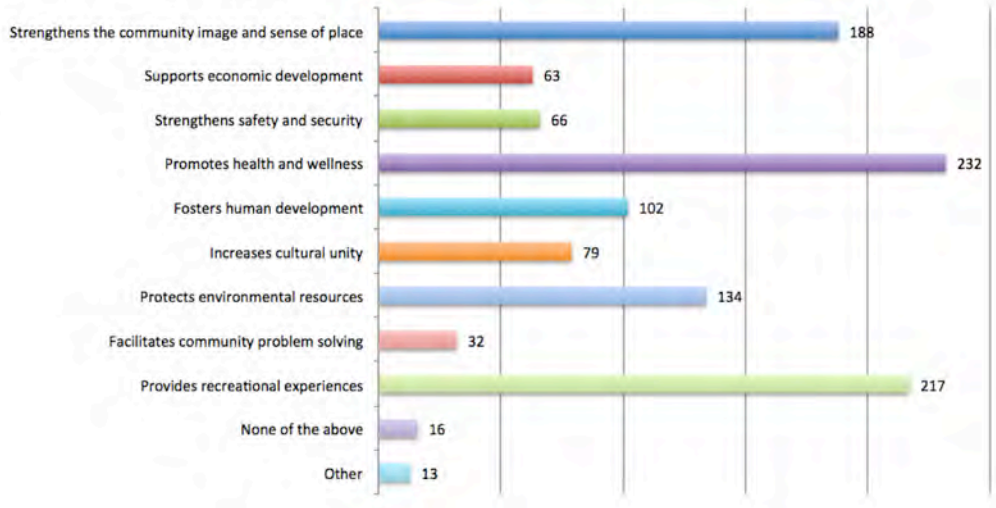
Based on survey results, nearly 65% of our community members feel that the Township should place a high or very high priority on the maintenance, development and improvement of our parks and recreation system. Only 6% of respondents felt the parks should be a low priority of the Township – overall demonstrating a community supportive of the betterment of our parks.

Chart 12: How high of a priority do you feel should be placed on maintaining conditions of the parks, trails, and recreational facilities in Lansing Township?



Perhaps one of the most defining and impactful questions of the entire survey asked the respondents to identify the benefits brought to the community through the parks and recreation system of the Township. Resoundingly, survey respondents selected three of the pre-formulated benefits over the rest. Those three include; strengthening the community image and sense of place, promoting health and wellness, and providing recreational experiences. These statements laid the foundation for and spearheaded the visioning process for this document and the strategic framework of our parks and recreation system.

Chart 13: What benefits do you feel Lansing Township Parks & Recreation provides for the community?



Included in the survey was an opportunity to weigh in on previous projects completed in the Township parks and recreation system to help gauge the benefits derived and the perceived importance. Of the most recent projects, the installation of various play structures received the most positive feedback – 50% of respondents identified this as a very important project. The remaining projects received a majority of respondents acknowledging that they were unsure of the impact to the community.

Chart 14: Perceived importance of previous projects and improvements to Lansing Township Parks

	Very Important	Somewhat Important	Not Sure	Not Important	Weighted Average
Construction of tennis courts at Slater Park	32.36%	22.18%	***36%***	9.45%	2.23
Installation of play structures at Slater, Bon Air, Gould, and Elizabeth	***50.71%***	26.79%	17.14%	5.36%	1.77
Addition of basketball courts at Elizabeth Park	20.77%	24.62%	***45.38%***	9.23%	2.43
Acquisition of Windemere as a Township Park	33.33%	20.83%	***36.74%***	9.09%	2.22

*Weighted average represented on a scale of 1 to 4, where 1 indicates the highest importance, and 4 the lowest

Subsequent to assessing the importance of past projects, the survey sought to gather a collective judgment of potential projects, as formulated by the Parks and Recreation Committee using previous planning documents and an analysis of current parks and recreation trends. The improvement activity that garnered the most support was the development of walking and biking trails that connect neighborhoods to destinations; showing a close correlation to the earlier survey question regarding the most frequent recreational activities. Survey respondents also demonstrated a collective support of investment to repair older park facilities including shelters and playground equipment.

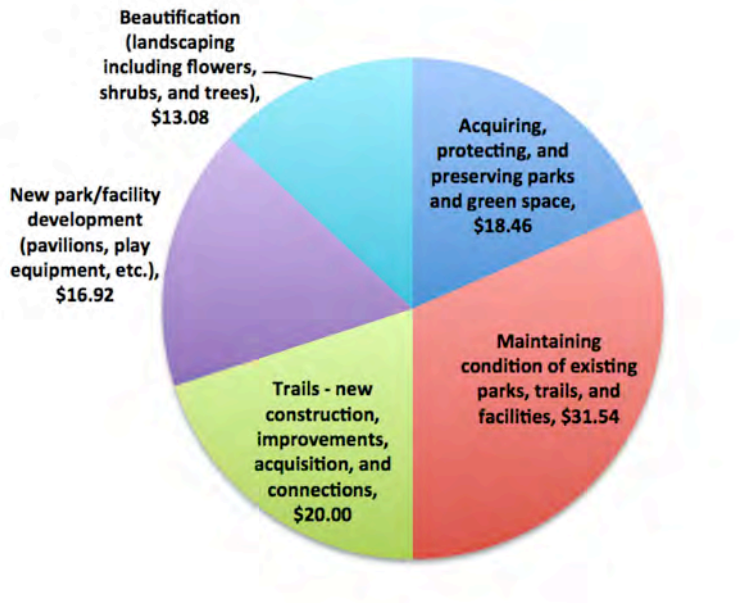
Chart 15: Respondent level of support of future projects and improvements to Lansing Township Parks & Recreation

	Very Supportive	Somewhat Supportive	Not Sure	Not Supportive	Weighted Average
Fix-up/repair older park facilities/shelters/playgrounds/ restrooms	***58.3%***	28.62%	9.19%	3.89%	1.59
Upgrade/improve sports fields/ Equipment (shuffleboard, horseshoes, volleyball, etc.)	***40.65%***	34.89%	16.19%	8.27%	1.92
Upgrade existing tennis courts and basketball courts	***37.77%***	35.97%	18.35%	7.91%	1.96
Develop walking and biking trails that connect neighborhoods to destinations	***62.59%***	21.68%	8.39%	7.34%	1.60
Develop new nature/education trails	***53.45%***	23.64%	12.73%	10.18%	1.80

*Weighted average represented on a scale of 1 to 4, where 1 indicated the highest support, and 4 the lowest.

For the final survey question, we asked members of the community to provide a hypothetical allocation of $100 worth of parks and recreation funding among five different categories. As displayed by the pie chart below, depicting the average dollar amounts allocated among the five categories, respondents leaned towards the maintenance of existing facilities as the primary activity, followed by the new construction of trails and connections.

Chart 16: Of the focus areas included, please indicate how you would allocate $100 of Parks & Recreation funding



To cap off the survey we asked members of the community to provide any other comments regarding the Township Parks and Recreation facilities, operations, or otherwise. A comprehensive list of these comments is provided in Appendix A. Many of the comments reiterated the desire for walking trails and connections into the regional trail system, as well as a desire for dog parks and pet friendly areas. Comments also provided insight on low cost, incremental improvements that could be made to the Township Parks website and available information.

The Township benefited immensely from the survey through qualitative and quantitative data gathered. The priorities and preferences indicated by survey respondents were translated to talking points in the community meetings held to help develop this plan. From there, the input collected provided a solid foundation for formulation of a vision statement, goals, and objectives for this plan and the future development and operations of Lansing Township Parks.

Public Meeting Notices

- ### Community Survey Mailing

The community survey was delivered to a sample size of 1,245 resident households. Each household to receive a survey is located within a quarter mile from a Township

Park. The surveys were sent out on August 25th and 26th of 2016. Responses were requested by September 6th, and collected by staff through September 15th. A total of 304 responses were collected and analyzed. A copy of the survey and its correspondence is provided in Appendix A of this document.

- **Community Input Meetings**

The public input meeting was held as a platform for residents to voice their opinions and recommendations with the Parks & Recreation Committee. The meeting was held on September 27th, 2016. Likewise all Parks & Recreation Committee meetings were appropriately publicly noticed. A notice of the community meeting is provided in Appendix B of this document.

- **Notice of Availability of the Plan for Public Review**

The Plan was made available for public review for a 30-day period from December 13, 2017 to February 6, 2017. Residents were invited to review the document either online, on the Lansing Township Parks & Recreation page, or at the Clerk's office. The public was notified of this process through the local newspapers, on our website, social media, and announced at public meetings of the Lansing Township Board of Trustees and Planning Commission. The notice of availability of public review is provided in Appendix C of this document.

- **Notice for Public Hearing and Plan Adoption**

The official notice of Public Hearing to receive comments on the Township Five-Year Parks & Recreations Master Plan 2018-2022 was published in local newspapers on December 13, 2017; as well as on the Lansing Township website and Facebook Page. The Public Hearing was conducted on February 6, 2018. Notices for the public hearing and adoption of this plan are provided in Appendix C of this document.

Plan Implementation

Ultimately, the goal of the Lansing Township Parks & Recreation department is to provide recreation opportunities for our community, the Greater Lansing region, and visitors. The goals and objectives of this plan are structured upon the analysis of existing conditions, community input, land use, environmental features, and demographics of the population served. The following sections are a summary of an investigation of the aforementioned intricacies taken into consideration when formulating this plan.

Guiding Principles and Vision

1. Provide recreational opportunities that are accessible to all, regardless of physical or socioeconomic characteristics. Our aim is to serve our diverse population equally, with outstanding facilities.
2. Identify operational efficiencies by coordinating and organizing Township resources with other public, private, and volunteer resources.
3. Continue to seek out the highest and best use of Township owned parkland, and utilize the natural features to meet the community needs for active and passive recreation.

Goals and Objectives

The Lansing Township parks system exists to serve the needs and desires of the residents of the township and the community by providing a variety of recreational opportunities while enhancing the character of its neighborhoods and the Township as a whole. The Lansing Township Parks & Recreation department has adopted the following set of goals and objectives to guide the development of our Parks system over the course of the next five years and beyond. These goals and objectives will increase the extent to which Township Residents feel the Township Parks system benefits them and their community, including:

- Promoting health and wellness
- Providing recreational experiences
- Strengthening the community image and sense of place

The table on the next page sets forth goals of this plan and the Township Parks system, which are broader in scope. Each item is followed by unique objectives that will help achieve the goal.

Table 3: Goals & Objectives

Lansing Township Parks & Recreation		
Goals & Objectives		
1	Raise awareness of the Lansing Township Parks system and increase safety	
	1.1	Engage neighborhood organizations by hosting events, picnics, gatherings
	1.2	Improve website design, functionality, and available information
	1.3	Increase social media presence of Township Parks & Rec
	1.4	Install informational signage and signage that promotes a safe community
2	Bring all park facilities into conformance with universal access standards	
	2.1	Use ADAAG guide to analyze accessibility of new equipment for purchase
	2.2	Create barrier free parking spaces with any parking lot expansion/improvement projects
	2.3	Make accessible route connections between parking areas or sidewalks, and each park facility including pavilions, basketball courts, tennis courts, play areas, picnic tables.
	2.4	New walking trail construction shall meet universal access standards
3	Expand opportunities for walking, running and biking in the Township parks system	
	3.1	Create a walking trail around the perimeter of Slater Park
	3.2	Work cooperatively with neighboring municipalities to extend the Lansing River Trail to Eastwood
	3.3	Work cooperatively with neighboring municipalities to extend the Lansing River Trail to Keegan Park
4	Pursue beatification efforts among all Township parks	
	4.1	Work with existing volunteer groups or neighborhood organizations to keep the parks clean and safe.
	4.2	Establish a “Friends of Lansing Township Parks” or a gardening club in order to achieve beautification of the parks system.

Action Program

This section highlights a series of recommended actions that resulted from the process of preparing this plan. The recommended actions are intended to guide the Parks & Recreation Committee and Parks Department Staff when making decisions regarding the priorities of the Parks and Recreation needs of Lansing Township residents and visitors for the next five years and beyond. The action program was developed based upon input gathered from the community survey, public input

meetings, township-wide planning efforts, demographic data, land use trends and efforts of adjacent communities.

It is the responsibility of the Parks and Recreation Department to provide services that meet the needs of residents. The Department must be aware of population and demographic trends in the Township and adjust accordingly.

Table 4: Lansing Township Action Program, categorized by individual park

Slater Park	Cost
Raise/Resurface 4 existing tennis courts	$4,000-$8,000 per court
Install tennis court lighting	$10,000
Drainage improvements	$50,000
Additional playground equipment	$15,000
Construct fitness/walking trail (ADA compliant)	$50,000
Create accessible surface connectivity among all park amenities	$2,000
Basketball court improvements including surface and hoops	$5,000
Add volleyball courts	$10,000-$15,000
Expand recreational activity opportunities (e.g. shuffleboard courts, horseshoes, corn hole)	$1,000
Expand parking area and provide ADA Barrier-Free spaces	$500-$5,000
Address non-functional drinking fountain	$2,500
Keegan Park	**Cost**
Work with regional partners to expand river trail	$500,000-$1,000,000
Install waterway access point for kayak's and canoe's providing connectivity to Grand Ledge, Lansing, and East Lansing	$25,000
Install additional pedestrian/user amenities (benches, picnic tables, trash cans, doggy bags)	$2,500
Make landscaping improvements including a wildflower garden	$1,000
Make improvements to increase accessibility (surface connectivity)	$5,000
Install bird houses/educational displays	$500
Elizabeth	**Cost**
Conduct land survey	$500-$1000
Conduct landscaping/beautification improvements (add shrubbery/flowers)	$1,000
Upgrade parking area off Charles Street and provide ADA barrier-free spaces	$5,000
Create accessible surface connectivity between all park amenities	$2,500
Conduct site grading in order to create even surface playing fields	$15,000
Gould Park	**Cost**

	Replace/expand playground equipment	$15,000
	Expand recreational activity opportunities (e.g. shuffleboard courts, horseshoes, corn hole)	$1,000
	Create parking spaces with ADA barrier free space included	$7,500
	Increase accessible surface connectivity among park amenities	$3,000
	Basketball court improvements including surface and hoops	$5,000
Bon Air Park		**Cost**
	Replace/expand Playground Equipment	$15,000
	Picnic tables/benches	$2,500
	Picnic grills	$2,500
	Small pavilion (16' x 20')	$20,000
	Basketball court improvements including surface and hoops	$2,500
	Expand recreational activity opportunities (e.g. shuffleboard courts, horseshoes, corn hole)	$1,000
	Construct volleyball courts	$10,000-$15,000
	Make landscaping improvements	$1,500
	Install parking area that includes ADA barrier-free spaces	$7,500
	Increase surface connectivity between all park amenities	$2,000
	Land Survey and Site design for future improvement developments	$500-$1000
Windemere Park		
	Increase surface connectivity to picnic tables and grills	$2,000
	Conduct beautification improvements	$2,000
	Improve signage and wayfinding for the Park to make it more apparent	$2,000
All Parks		
	Install Solar lighting in targeted areas	$20,000
	Bike racks	$5,000
	Initiate a garden club or regular volunteer programming that will contribute to the beautification of our parks	$1,000
	Install directional or wayfinding signage to make parks easy to find	$10,000
	Explore opportunities to acquire park and recreation property at 507 Stoner Road and the former Windemere View Elementary school	N/A

Parks & Recreation Capital Improvement Priority

For the purposes of pursuing grant funding in a targeted approach, Lansing Township has made a prioritized list of projects, focusing on one individual park at a time. This approach will allow the Township to carry out incremental improvements to the parks as included within the Action Plan with the existing budget allocations, while still maintaining a grand vision for each park and seeking grant funding opportunities - to be based on the scope of improvement activities for each park.

Project 1:

Slater Park

- Construct walking path around perimeter
- Install various outdoor exercise equipment and machines at strategic placements along the walking path
- Improve landscaping, plantings, and beautification of the park and surrounding the walkway

Project 2:

Keegan Park

- Construct river trail/non-motorized path to connect to Delta Township's Grand Woods Park and allow for eventual connection to existing trail at Turner Dodge Park in Lansing
- Include enhancements to park benches and picnic areas
- Explore opportunities for installing a river access point
- Achieve ADA accessibility for surface connectivity
- Install informational and educational kiosks or signs with information of the park history, it's ecosystem, and wildlife
- Continue to investigate and pursue opportunities to include reuse of the former Windemere View Elementary School and it's playground as a recreational asset and an important connection point of the future river trail extension

Project 3:

Bon Air Park

- Upgrade and expand playground equipment to provide options for all age groups and physical abilities
- Construct a Pavilion for picnics and other gatherings or events
- Resurface basketball court and improve basketball hoops
- Resurface driveway and improve parking facilities
- Improve landscaping, plantings, and beautification
- Create surface connectivity to make the park fully accessible

Project 4:

Gould Park

- Replace the playground equipment structure with more features for a variety of age ranges
- Resurface and rehabilitate the basketball courts and hoops
- Provide additional recreation activities such as shuffleboard courts, horseshoes, and corn hole
- Create parking spaces including an ADA barrier free space and increase accessible surface connectivity between park amenities including the play structure, pavilion and basketball court

Project 5:

Elizabeth Park

- Conduct site grading to create playing fields that have a level surface and create a safe space to play
- Improve parking area off Charles Street and provide ADA barrier free spaces as well as accessible surface connectivity between all park amenities
- Make beautification improvements to the park through additional landscaping

Project 6:

Windemere Park

- Increase the parks accessibility and visibility through the following action items:
- Install signage and wayfinding leading neighborhood residents and visitors to the park
- Implement surface connectivity to all park amenities including benches, picnic tables, and grills.
- Conduct landscaping and park beautification improvements

Acquisitions:

Because the Township has an opportunity to improve upon each park within it's current system, the potential acquisition of new park land should be keenly analyzed and carried forth only when deemed appropriate. However, the Township has identified the following opportunities for acquisition:

- Windemere View Elementary School – this shuttered school sits upon a large piece of property situated on the Grand River and in close proximity to Keegan Park. The existing structure, or a portion thereof, could be repurposed for community use, while the open space could serve recreational activities of the neighborhood.
- 507 Stoner Road – This piece of property formerly contained a residential home, which has been demolished due to its status as an unsafe structure and remains a vacant lot, anticipated to be under the control of the Ingham County Land Bank in the near future. This lot presents a great opportunity to

establish a mini-park or tot lot for a neighborhood, which does not currently have such an amenity.

Conclusion and Final Acknowledgements

The Lansing Township Parks and Recreation Department shall use the cumulative information presented in this plan to guide it's decision making as it relates to park land, recreational offerings, and improvement opportunities. The public input received throughout this process has proven to be invaluable, as it has provided the essential guidance and validation to the Department's ongoing efforts to provide high quality parks and recreation opportunities.

In addition to meeting the requirements for the MDNR, it is hoped that this plan will result in increased public participation in the future to accomplish the goals and objectives of this plan. Lansing Township's effort to increase collaboration has resulted in stronger relationships with community organizations, schools, businesses, neighboring communities, and community leaders. These efforts will continue to ensure that residents, members of the Greater Lansing community, and visitors are made aware of and able to enjoy the wonderful recreation opportunities in Lansing Township.

In conclusion, Lansing Township intends to use this plan as a foundation for more community dialogue to provide further guidance and achieve the vision and goals of the Lansing Township Parks and Recreation Department.

Appendix A – Parks and Recreation Survey

Dear Lansing Township Resident:

Your response to the enclosed survey is extremely important
The Lansing Township Parks & Recreation Department is conducting a survey to establish the priorities for the future improvement of parks and recreation facilities and services through allocation of our existing budget and future grant funding.

We appreciate your time
We realize this survey will take approximately 5-10 minutes to complete, but the time you invest in completing this survey will aid the Lansing Township Parks and Recreation Department in delivering a product that is driven by resident's input and will guide decision-making for the future of our community.

Please complete and return your survey by Tuesday September 6th, 2016
We will compile the data received and present the results. Your responses will remain confidential. Please return your completed survey to the Township hall, or using the pre-paid postage envelope in which you received this survey.
Address to:

Lansing Township
Attn: Parks & Recreation Department
3209 W Michigan Ave
Lansing, MI 48917

If you have any questions, please feel free to contact Sam Schultz in the Lansing Township Parks & Recreation Department at 517-999-0307. The Parks and Recreation Survey is a tool that will benefit all residents. Please take this opportunity to let your voice be heard.

Stay tuned for opportunities to join a community conversation regarding the input we receive from this survey, and further guide the direction of the Lansing Township parks system. We are tentatively planning on hosting a public meeting on **September 27, 2016 at 5:30PM at the Township Hall.**

Sincerely,

The Lansing Township Parks & Recreation Committee

The Charter Township of Lansing Parks and Recreation Department would like your input to help determine parks and recreation priorities for our township. This survey will take 5-10 minutes to complete. When you are finished, please fold the survey in the way it was received, with the pre-paid return postage facing out, and place in your mailbox. We greatly appreciate your time.

1. Have you or members of your household visited any of Lansing Township's parks during the past year?

- Yes (Please answer questions 1a, 1b, and 1c)
- No (Please go to question 2)

1a. Which three parks do you visit most often? (Please choose only three)

- Bon Air
- Gould
- Keegan
- Slater
- Windemere
- Elizabeth

1b. Approximately how often did you or members of your household visit Lansing Township's parks during the past 12 months? (Check one)

- At least once a week
- A few times per month
- At least once per month
- A few times during the year
- None

1c. Overall, how would you rate the physical condition of ALL of Lansing Township's parks you have visited?

- Excellent
- Good
- Fair
- Poor

2. Please <u>CHECK ALL</u> the reasons that keep you or other members of your household from using Lansing Township Parks and Recreation facilities:

- Parks do not contain the facilities we need
- Facilities do not have the right equipment
- Security is insufficient
- Location of facilities is not close to my home
- Members of my household use facilities from other organizations
- We are too busy or not interested
- I do not know where the Township facilities are located
- Not enough shade/trees
- Other: _____

3. Do you feel that there are sufficient parks and green space areas within walking distance of your residence? (Please check ONE)

- Yes
- No
- Not sure

4. Which of the following athletic or recreational activities do you, or your family members, participate in on a regular or semi-regular basis? (Check all that apply)

- Walking/Running
- Biking
- Basketball
- Soccer
- Baseball/Softball/Tee ball
- Football
- Horseshoes
- Shuffleboard
- Cornhole (bean bag toss)
- Pickle ball
- Volleyball
- Other: _____

5. From the following options, how high of a priority do you feel Township officials should place on maintaining the conditions of the parks, trails, and recreation facilities in the Lansing Township Parks and Recreation system?

- Very high priority
- High priority
- Medium priority
- Low priority
- Very low priority

6. From the following list, please check ALL of the benefits you feel Lansing Township Parks and Recreation provides for the community (Check all that apply)

- Strengthens community image and sense of place
- Supports economic development
- Strengthens safety and security
- Promotes health and wellness
- Fosters human development
- Increases cultural unity
- Protects environmental resources
- Facilitates community problem solving
- Provides recreational experiences
- None of the above
- Other: _____

7. Listed below is a summary of some of the past major projects funded through the Lansing Township Parks and Recreation Department. For each project, please indicate whether you feel the completed projects were very important, somewhat important, not sure, or not important to Parks and Recreation projects.

	Very Important	Somewhat Important	Not Sure	Not Important
Construction of Tennis Courts at Slater Park				
Installation of play structures at Slater, Bon Air, Gould, and Elizabeth				
Addition of basketball courts at Elizabeth park				
Acquisition of Windemere as a Township park				

8. Listed below is a list of new projects and actions Lansing Township could take to improve the parks and recreation system. Please indicate whether you would be very supportive, somewhat supportive, not sure, or not supportive of each project/action.

	Very Supportive	Somewhat Supportive	Not Sure	Not Supportive
Fix-up/repair older park facilities/shelters/playgrounds/restrooms				
Upgrade/improve sports fields/equipment (shuffleboard, horseshoes, volleyball, etc.)				
Upgrade existing tennis and basketball courts				
Develop walking and biking trails that connect neighborhoods to destinations				
Develop new nature/education trails				

9. Township officials want to know how you want to see Parks and Recreation dollars spent. On the items listed below, please indicate how you would allocate $100 of Parks and Recreation funding. (You may assign $0 to any item, if you choose. Please be sure your total adds up to $100.)

_____Acquiring, protecting, and preserving parks and green space
_____Maintaining condition of existing parks, trails, and facilities
_____Trails – new construction, improvements, acquisition, and connections
_____New park/facility development (pavilions, play equipment, etc.)
_____Beatification (landscaping including flowers, shrubs, and trees)

10. Counting yourself, how many people in your household are:

_____Under 5 years
_____5-9 years
_____10-14 years
_____15-19 years
_____20-24 years
_____25-34 years
_____35-44 years
_____45-54 years
_____55-64 years
_____65+ years

11. What is your gender?

- o Male
- o Female

12. What is your home zip code? _____

13. Do you have any other comments, concerns, or suggestions?

_____
_____
_____

This concludes the survey. Thank you for your time.

Please fold and return your completed survey with the pre-paid postage envelop, or hand deliver to:

Lansing Township
Attn: Parks & Recreation Department
3209 W Michigan Ave
Lansing, MI 48917

Your responses will remain confidential.

Appendix B – Notice of Public Input Meeting

CHARTER TOWNSHIP OF LANSING
3209 W. Michigan Avenue
Lansing, MI 48917
(517) 485-4063

MEETING NOTICE

TO: DeLay, McKenzie

FROM: Hayes

WHAT: Parks Committee Meeting
(A Quorum of the Board of Trustees Might be Present)

WHEN: Tuesday, September 27, 2016 – 5:30 p.m.

WHERE: 3209 W. Michigan Avenue

WHY: --- Reviewing survey results and gathering further input

Posted By: P. Bokovoy
Date: 09-20-16

Minutes Shall Be Available in the Office of the Township Clerk

Appendix C – Notice of Draft Plan Availability and Public Hearing

NOTICE OF PUBLIC HEARING

PROPOSED PARKS & RECREATION PLAN

CHARTER TOWNSHIP OF LANSING
INGHAM COUNTY, MICHIGAN

TO THE RESIDENTS AND PROPERTY OWNERS OF THE TOWNSHIP OF LANSING, INGHAM COUNTY, MICHIGAN, and any other interested persons:

PLEASE TAKE NOTICE that the Township Board will hold a public hearing on Tuesday, the 6th day of February, 2018, at 7:00 o'clock, p.m., at the Township Administration Building, 3209 West Michigan Avenue, Lansing, Michigan 48917, for the purpose of reviewing, and receiving comments and input from the public about, Lansing Township's proposed Parks & Recreation Plan (the "Plan").

The proposed Plan will be available for review and examination at the office of the Township Clerk (located at 3209 West Michigan Avenue, Lansing, Michigan 48917) during regular business hours of regular business days until the date and time of the hearing, and may further be examined at the hearing. The proposed Plan will be made available for review and examination by the public for at least thirty (30) days before the public hearing. The plan will be available for review electronically on the Lansing Township website at www.lansingtownship.org.

You may attend the public hearing in person or by representative, and provide comments during the public hearing, and/or submit written comments before the public hearing to the Township Planner, Sam Schultz, at the above-referenced address, or at sschultz@lansingtownship.org.

Dated: December 13, 2018

Susan L. Aten, Township Clerk

Two Issues:
December 27, 2017 and January 31, 2018– City Pulse Newspaper
One Affidavit please

Appendix D – Minutes of Public Hearing

A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE CHARTER TOWNSHIP OF LANSING WAS HELD AT THE TOWNSHIP OFFICES LOCATED AT 3209 WEST MICHIGAN AVENUE, LANSING, MICHIGAN ON TUESDAY, FEBRUARY 6, 2018 AT 7:00 P.M.

MEMBERS PRESENT

Diontrae Hayes, Supervisor
Leo Rodgers, Treasurer
Tracie Harris, Trustee
John Broughton, Trustee
Adam DeLay, Trustee

MEMBERS ABSENT: Susan Aten, Clerk, Marilyn McKenzie, Trustee

ALSO PRESENT: Michael Gresens, Attorney

Meeting called to order by Supervisor Hayes.

APPROVAL OF MINUTES
Moved by Trustee DeLay, supported by Trustee Broughton, to approve the minutes of the meeting held on January 23, 2018.
Voted: Ayes: 5. Nays: 0. Absent: 2 (Aten, McKenzie). Motion approved.

APPROVAL OF AGENDA
Moved by Trustee Broughton, supported by Trustee DeLay, to approve the agenda as amended: Add Agenda Item #8f. Resolution 18-03: Resolution to Approve the Parks and Recreation Master Plan and Rename Agenda Item 8d. to West Side Water Temporary Easement, Permanent Easement, and Memorandum of Understanding.
Voted: Ayes: 5. Nays: 0. Absent: 2 (Aten, McKenzie). Motion approved.

PUBLIC COMMENT FOR ITEMS NOT ON AGENDA None.

CORRESPONDENCE None.

STAFF REPORT None.

OLD BUSINESS None.

NEW BUSINESS
PUBLIC HEARING: PROPOSED PARKS AND RECREATION PLAN
Supervisor Hayes opened the public hearing.

Sam Schultz, Township Planner, reviewed the proposed Parks and Recreation Plan which was brought to the Board at the December 12, 2017 meeting. Process has included thorough analysis of the current parks conditions, surveying Township residents, and drafting goals and objectives for each park for improving the park land and creating more recreational opportunities for Township residents. This draft plan has gone through a thorough public input process which included the survey, a community workshop, and tonight's public hearing to receive public input. There have been some minor revisions made to the initially distributed draft plan which included some grammatical errors as well as including a parking lot available for Windemere Park visitors. The Township has an access and parking agreement to use the parking between Windemere Park School and Windemere Park, which allows for parking for 56 vehicles.

Schultz noted that this plan was drafted and structured based on the Michigan Department of Natural Resources (DNR) guidelines for parks and recreation planning and meets all the checkpoints for that structure. If this plan is adopted, the Township will be eligible for applying for DNR grant funding.

Public Comment. None.

Moved by Trustee Harris, supported by Trustee Broughton, to close the public hearing.
Roll Call Vote: Ayes: Harris, DeLay, Rodgers, Broughton, Hayes. Nays: None. Absent: 2 (Aten, McKenzie). Motion approved.

INTRODUCE AND REFER TO PLANNING COMMISSION ORDINANCE NO. 31.169: AMENDMENTS TO CHAPTER 85 – "G" GENERAL BUSINESS ZONE AND "H" INDUSTRIAL ZONE

Schultz reviewed the draft amendments, which included new uses that will be allowed under the Medical Marihuana Facilities Licensing Act. The "G" General Business Zone will include safety compliance facilities and landscaping requirements. Amendments in the "H" Industrial Zone includes changes to the amount of retail sales under warehousing adding Medical Marihuana Class A grower facility with conditions and adding dismantling and salvage operations as a special use permit, as well as conditions that will apply.

Moved by Trustee DeLay, supported by Trustee Broughton, to introduce Ordinance No. 31.169, Amendments to Chapter 85—"G" General Business Zone and "H" Industrial Zone and refer it to the Planning Commission.
Roll Call Vote: Ayes: Rodgers, DeLay, Harris, Broughton, Hayes. Nays: None. Absent: 2 (Aten, McKenzie). Motion approved.

INTRODUCE AND REFER TO PLANNING COMMISSION ORDINANCE NO. 31.170: AMENDMENTS TO CHAPTER 84 – PARKING AND LOADING PROVISIONS

Schultz went over the draft amendments, which include changing a number of parking requirements in Section 84-3.3. This also includes a shared parking computation which allows for a reduction in parking when there are mixed uses on one site. Snow removal provisions have been added to the Chapter.

Trustee Broughton complimented the Committee on doing a good job, as this is a complicated issue.

Moved by Trustee Broughton, supported by Treasurer Rodgers, to introduce Ordinance No. 31.170, Amendments to Chapter 84—Parking and Loading Provisions and refer it to the Planning Commission.
Roll Call Vote: Ayes: Harris, DeLay, Rodgers, Broughton, Hayes. Nays: None. Absent: 2 (Aten, McKenzie). Motion approved.

WEST SIDE WATER TEMPORARY EASEMENT, PERMANENT EASEMENT, AND MEMORANDUM OF UNDERSTANDING

Matt Woodbury, Foreman, West Side Water, and Attorney Gresens reported on the easement that will run across 2400 W. St. Joseph, the temporary easement which will allow contractors to stage equipment and materials during construction, and the memorandum of understanding.

Moved by Trustee Broughton, supported by Trustee DeLay, to approve the memorandum of understanding in regards to permanent and temporary easements across 2400 W. St. Joseph (parcel no. 33-21-01-18-479-003) and authorize the West Side Water Manager to sign the easements and the memorandum of understanding on behalf of the Township.

Roll Call Vote: Ayes: Broughton, Rodgers, Harris, DeLay, Hayes. Nays: None. Absent: 2 (Aten, McKenzie). Motion approved.

BUDGET AMENDMENT

Moved by Trustee Broughton, supported by Trustee DeLay, to approve general fund budget amendment #1.

Gen Fund Budget Amendment #1

Transfer from:	Amount	Account Balance
299 Unallocated		
957 Contingency	($2,500.00)	17,500.00
Transfer To:		
101 Township Board		
821 Consulting	$2,500.00	$2,500.00

Roll Call Vote: Ayes: Harris, Broughton, Rodgers, DeLay, Hayes. Nays: None. Absent: 2 (Aten, McKenzie). Motion approved.

RESOLUTION 18-03: RESOLUTION TO APPROVE THE PARKS AND RECREATION MASTER PLAN

Moved by Trustee DeLay, supported by Trustee Broughton, to adopt Resolution 18-03, Resolution to Approve the Parks and Recreation Master Plan.

WHEREAS, the Township, through its staff and Parks Committee, has undertaken a planning process to determine the Township's parks and recreation needs and the desires of its residents during a five (5) year period covering the years 2018 through 2022; and

WHEREAS, the Township initiated the process of developing its proposed Parks & Recreation Plan (the "Plan") with the intent of developing a community parks and recreation plan in accordance with guidelines developed by the Michigan Department of Natural Resources; and

WHEREAS, the Township has developed the proposed Plan as a guideline for improving parks and recreation, and enhancing natural resource conservation, within the Township; and

WHEREAS, the Township conducted a public hearing regarding the proposed Plan on Tuesday, February 6, 2018, to provide an opportunity for all residents of the Township, members of the public, representatives from neighboring municipalities, and other interested parties to express opinions, ask questions, and discuss all aspects of the proposed Plan and related parks and recreation issues; and

WHEREAS, the February 6, 2018 public hearing was well advertised to the Township's residents and the public at large, as notice of the public hearing was published in the City Pulse, and also posted on the Township's website;

WHEREAS, copies of the proposed Plan were made available for review and examination by the public at the office of the Township Clerk, and further copies of the proposed Plan and notice of the public hearing were distributed to neighboring municipalities, at least thirty (30) days in advance of the February 6, 2018 public hearing; and

WHEREAS, following the public hearing, and taking into consideration the comments and input provided during the public hearing, the Township Board now desires to approve the Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board hereby finds that the Plan addresses the parks and recreation needs and the desires of Township residents for the five (5) year period covering the years 2018 through 2022.
2. The Plan is hereby approved.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be, and the same are, hereby rescinded.

Roll Call Vote: Ayes: Harris, Broughton, DeLay, Rodgers, Hayes. Nays: None. Absent: 2 (Aten, McKenzie). Resolution declared adopted.

SUPERVISOR'S REPORT

Supervisor Hayes reported:

---Fire Chief Hendy would like one side of Hopkins Street (Fire Station #2's location) designated a no parking side because of the difficulty in getting fire apparatus up and down the street. The winter months add to the difficulty with snow that remains in the street after being plowed by the county and the cars parked on the street. The process has been started and a formal request was made to Ingham County Road Department, who have sent it on to the Michigan State Police to do their due diligence. Ingham County's representative, who was sent to Hopkins Street after a recent bad snow storm, agreed with the concerns that had been raised by the Township. Ingham County will also be addressing the dip in the road in front of the fire station, which could potentially be damaging to fire apparatus.

---She will schedule a Public Works Committee meeting regarding Township roads.

REPORT FROM ATTORNEY None.

PUBLIC COMMENT None.

CLAIMS

Moved by Trustee DeLay, supported by Trustee Harris, to approve the following claims:

	February 6, 2018
Township Payroll	$ 72,239.18
West Side Water Payroll	8,510.34
West Side Water Payables	120,428.29
Rental Ordinance Payables	1,981.00

Roll Call Vote: Ayes: DeLay, Rodgers, Broughton, Harris, Hayes. Nays: None. Absent: 2 (Aten, McKenzie). Motion approved.

EXECUTIVE SESSION – PENDING LITIGATION

Moved by Trustee DeLay, supported by Trustee Harris, to go into Executive Session to discuss pending litigation. (7:26 p.m.)
Roll Call Vote: Ayes: Rodgers, DeLay, Harris, Broughton, Hayes. Nays: None. Absent: 2 (Aten, McKenzie). Motion approved.

Moved by Trustee Harris, supported by Trustee Broughton, to return to regular session. (7:53 p.m.)
Roll Call Vote: Ayes: Rodgers, DeLay, Harris, Broughton, Hayes. Nays: None. Absent: 2 (Aten, McKenzie). Motion approved.

Moved by Trustee Harris, supported by Trustee Broughton, to approve settlement of MTT Docket numbers 17-000922 and 17-000824 v Lansing Charter Township as discussed in Executive Session and authorize the Attorney and Assessor to execute said agreements.
Roll Call Vote: Ayes: Harris, Broughton, DeLay, Rodgers, Hayes. Nays: None. Absent: 2 (Aten, McKenzie). Motion approved.

Trustee Harris mentioned a letter sent to the Board members from Equality Michigan. Supervisor Hayes reported that she forwarded the letter to Attorney Gresens for his legal opinion. Trustee DeLay addressed the issues stated in the letter and asked Gresens to clarify. Gresens stated the ordinance adds protections not previously provided.

Meeting adjourned at 8:02 p.m.

CHARTER TOWNSHIP OF LANSING BOARD OF TRUSTEES

Appendix E – Township Board Resolution

Resolution 18-03

A regular meeting of the Township Board of the Charter Township of Lansing, Ingham County, Michigan (the "Township"), was held in the Administration Building, 3209 West Michigan Avenue, Lansing, Michigan, on Tuesday, the 6th day of February, 2018, at 7:00 o'clock in the evening.

Present: Board Members Hayes, Rodgers, Broughton, Harris, DeLay

Absent: Board Members Aten, McKenzie

The following preamble and resolution were offered by Board Member DeLay and supported by Board Member Broughton:

WHEREAS, the Township, through its staff and Parks Committee, has undertaken a planning process to determine the Township's parks and recreation needs and the desires of its residents during a five (5) year period covering the years 2018 through 2022; and

WHEREAS, the Township initiated the process of developing its proposed Parks & Recreation Plan (the "Plan") with the intent of developing a community parks and recreation plan in accordance with guidelines developed by the Michigan Department of Natural Resources; and

WHEREAS, the Township has developed the proposed Plan as a guideline for improving parks and recreation, and enhancing natural resource conservation, within the Township; and

WHEREAS, the Township conducted a public hearing regarding the proposed Plan on Tuesday, February 6, 2018, to provide an opportunity for all residents of the Township, members of the public, representatives from neighboring municipalities, and other interested parties to express opinions, ask questions, and discuss all aspects of the proposed Plan and related parks and recreation issues; and

WHEREAS, the February 6, 2018 public hearing was well advertised to the Township's residents and the public at large, as notice of the public hearing was published in the City Pulse, and also posted on the Township's website;

WHEREAS, copies of the proposed Plan were made available for review and examination by the public at the office of the Township Clerk, and further copies of the proposed Plan and notice of the public hearing were distributed to neighboring municipalities, at least thirty (30) days in advance of the February 6, 2018 public hearing; and

WHEREAS, following the public hearing, and taking into consideration the comments and input provided during the public hearing, the Township Board now desires to approve the Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board hereby finds that the Plan addresses the parks and recreation needs and the desires of Township residents for the five (5) year period covering the years 2018 through 2022.

2. The Plan is hereby approved.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be, and the same are, hereby rescinded.

Ayes: Harris, Broughton, DeLay, Rodgers, Hayes

Nays: None

Absent: Aten, McKenzie

Resolution declared adopted.

Susan L. Aten

Susan L. Aten, Clerk
Charter Township of Lansing

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Lansing, Ingham County, Michigan, at a regular meeting held on February 6, 2018, the original of which is a part of the Township Board's minutes and that public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan 1976, as amended.

Susan L. Aten

Susan L. Aten, Clerk
Charter Township of Lansing

Appendix F – Letters of Transmittal to Regional Agencies

CHARTER TOWNSHIP OF LANSING

3209 W. MICHIGAN AVENUE
LANSING, MICHIGAN 48917

January 3, 2018

Tri-County Regional Planning Commission
3135 Pinetree Road, Suite 2C
Lansing, MI 48911

RE: 2018-2022 Parks & Recreation Plan Distribution

Dear Commissioners:

The Charter Township of Lansing Parks & Recreation Committee recently completed an update of the Township's Parks & Recreation Plan. Pursuant to the Michigan Planning Enabling Act, PA 33 of 2008, as amended, the Township Board authorized the plan's distribution for the required 30-day review.

The updated plan, titled 2018-2022 Parks & Recreation Plan is available to view and download on the Township's website, www.lansingtownship.org. The direct link to the Parks & Recreation Plan location is:
http://lansingtownship.org/Default.aspx?tabid=4079

If an electronic copy of the plan is not satisfactory, please submit a written request for an alternative delivery method to Planner Sam Schultz, sschultz@lansingtownship.org, or at Department of Planning & Development, Charter Township of Lansing, 3209 W. Michigan Ave, Lansing, MI 48917.

Your written comments regarding the proposed Parks & Recreation Plan update are welcomed and encouraged and should be submitted through the same methods as stated above. Comments will be received through February 5, 2018.

On behalf of the Lansing Township Board of Trustees and Parks & Recreation Committee, I would like to thank you in advance for your cooperation. We look forward to your participation in this important project.

Sincerely,

Sam Schultz

CHARTER TOWNSHIP OF LANSING

3209 W. MICHIGAN AVENUE
LANSING, MICHIGAN 48917

January 3, 2018

Planning Commission
Delhi Township
2074 Aurelius Road
Holt, MI 48842

RE: 2018-2022 Parks & Recreation Plan Distribution

Dear Commissioners:

The Charter Township of Lansing Parks & Recreation Committee recently completed an update of the Township's Parks & Recreation Plan. Pursuant to the Michigan Planning Enabling Act, PA 33 of 2008, as amended, the Township Board authorized the plan's distribution for the required 30-day review.

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Your written comments regarding the proposed Parks & Recreation Plan update are welcomed and encouraged and should be submitted through the same methods as stated above. Comments will be received through February 5, 2018.

On behalf of the Lansing Township Board of Trustees and Parks & Recreation Committee, I would like to thank you in advance for your cooperation. We look forward to your participation in this important project.

Sincerely,

Sam Schultz

CHARTER TOWNSHIP OF LANSING

3209 W. MICHIGAN AVENUE
LANSING, MICHIGAN 48917

January 3, 2018

Planning Commission
Delta Township
7710 W. Saginaw Hwy.
Lansing, MI 48917

RE: 2018-2022 Parks & Recreation Plan Distribution

Dear Commissioners:

The Charter Township of Lansing Parks & Recreation Committee recently completed an update of the Township's Parks & Recreation Plan. Pursuant to the Michigan Planning Enabling Act, PA 33 of 2008, as amended, the Township Board authorized the plan's distribution for the required 30-day review.

The updated plan, titled 2018-2022 Parks & Recreation Plan is available to view and download on the Township's website, www.lansingtownship.org. The direct link to the Parks & Recreation Plan location is:
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On behalf of the Lansing Township Board of Trustees and Parks & Recreation Committee, I would like to thank you in advance for your cooperation. We look forward to your participation in this important project.

Sincerely,

Sam Schultz

CHARTER TOWNSHIP OF LANSING

3209 W. MICHIGAN AVENUE
LANSING, MICHIGAN 48917

January 3, 2018

Planning Commission
Meridian Township
5151 Marsh Road
Okemos, MI 48864

RE: 2018-2022 Parks & Recreation Plan Distribution

Dear Commissioners:

The Charter Township of Lansing Parks & Recreation Committee recently completed an update of the Township's Parks & Recreation Plan. Pursuant to the Michigan Planning Enabling Act, PA 33 of 2008, as amended, the Township Board authorized the plan's distribution for the required 30-day review.

The updated plan, titled 2018-2022 Parks & Recreation Plan is available to view and download on the Township's website, www.lansingtownship.org. The direct link to the Parks & Recreation Plan location is:
http://lansingtownship.org/Default.aspx?tabid=4079

If an electronic copy of the plan is not satisfactory, please submit a written request for an alternative delivery method to Planner Sam Schultz, sschultz@lansingtownship.org, or at Department of Planning & Development, Charter Township of Lansing, 3209 W. Michigan Ave, Lansing, MI 48917.

Your written comments regarding the proposed Parks & Recreation Plan update are welcomed and encouraged and should be submitted through the same methods as stated above. Comments will be received through February 5, 2018.

On behalf of the Lansing Township Board of Trustees and Parks & Recreation Committee, I would like to thank you in advance for your cooperation. We look forward to your participation in this important project.

Sincerely,

Sam Schultz

CHARTER TOWNSHIP OF LANSING

3209 W. MICHIGAN AVENUE
LANSING, MICHIGAN 48917

January 3, 2018

Planning Commission
Dewitt Township
1401 W. Herbison Road
Dewitt, MI 48820

RE: 2018-2022 Parks & Recreation Plan Distribution

Dear Commissioners:

The Charter Township of Lansing Parks & Recreation Committee recently completed an update of the Township's Parks & Recreation Plan. Pursuant to the Michigan Planning Enabling Act, PA 33 of 2008, as amended, the Township Board authorized the plan's distribution for the required 30-day review.

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Sincerely,

Sam Schultz

CHARTER TOWNSHIP OF LANSING

3209 W. MICHIGAN AVENUE
LANSING, MICHIGAN 48917

January 3, 2018

Planning Commission
Alaiedon Township
2021 W. Holt Road
Mason, MI 48854

RE: 2018-2022 Parks & Recreation Plan Distribution

Dear Commissioners:

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Sincerely,

Sam Schultz

CHARTER TOWNSHIP OF LANSING

3209 W. MICHIGAN AVENUE
LANSING, MICHIGAN 48917

January 3, 2018

Planning Commission
City of East Lansing
410 Abbot Road, Room 222
East Lansing, MI 48823

RE: 2018-2022 Parks & Recreation Plan Distribution

Dear Commissioners:

The Charter Township of Lansing Parks & Recreation Committee recently completed an update of the Township's Parks & Recreation Plan. Pursuant to the Michigan Planning Enabling Act, PA 33 of 2008, as amended, the Township Board authorized the plan's distribution for the required 30-day review.

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Sincerely,

Sam Schultz

CHARTER TOWNSHIP OF LANSING

3209 W. MICHIGAN AVENUE
LANSING, MICHIGAN 48917

January 3, 2018

Planning Commission
City of Lansing
316 N. Capitol Ave.
Lansing, MI 48933

RE: 2018-2022 Parks & Recreation Plan Distribution

Dear Commissioners:

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Sincerely,

Sam Schultz

Supervisor/Assessor
485-2272

Clerk/Planning & Zoning
485-4063

Fire Department
485-5443

Treasurer
485-7115

Building Inspector/Code Compliance
485-3510

Police Department
485-1700

CHARTER TOWNSHIP OF LANSING
3209 W. MICHIGAN AVENUE
LANSING, MICHIGAN 48917

January 3, 2018

Public Service Department
City of Lansing
124 W. Michigan Ave.
7th Floor City Hall
Lansing, MI 48933

RE: 2018-2022 Parks & Recreation Plan Distribution

To Whom It May Concern::

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Sincerely,

Sam Schultz

CHARTER TOWNSHIP OF LANSING

3209 W. MICHIGAN AVENUE
LANSING, MICHIGAN 48917

January 3, 2018

Strategic Planning and Development Division
Lansing Board of Water and Light
1232 Haco Drive
Lansing, MI 48912

RE: 2018-2022 Parks & Recreation Plan Distribution

To Whom It May Concern:

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Sincerely,

Sam Schultz

CHARTER TOWNSHIP OF LANSING

3209 W. MICHIGAN AVENUE
LANSING, MICHIGAN 48917

January 3, 2018

Consumers Energy
530 W. Willow Street
Lansing, MI 48906

RE: 2018-2022 Parks & Recreation Plan Distribution

To Whom It May Concern:

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Sincerely,

Sam Schultz

CHARTER TOWNSHIP OF LANSING

3209 W. MICHIGAN AVENUE
LANSING, MICHIGAN 48917

January 3, 2018

Real Estate Department
CN/GTW
2800 Livernois, Suite 300
Troy, MI 48007-5025

RE: 2018-2022 Parks & Recreation Plan Distribution

To Whom It May Concern:

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On behalf of the Lansing Township Board of Trustees and Parks & Recreation Committee, I would like to thank you in advance for your cooperation. We look forward to your participation in this important project.

Sincerely,

Sam Schultz

CHARTER TOWNSHIP OF LANSING
3209 W. MICHIGAN AVENUE
LANSING, MICHIGAN 48917

February 21, 2018

Tri-County Regional Planning Commission
3135 Pinetree Road, Suite 2C
Lansing, MI 48911

RE: Lansing Township 2018-2022 Parks & Recreation Plan Adopted

Dear Commissioners:

On February 6, 2018, the Lansing Township Board of Trustees adopted an update of the Township's Parks & Recreation Plan pursuant to the Michigan Planning Enabling Act, PA 33 of 2008.

A copy of the updated plan, titled Lansing Township 2018-2022 Parks & Recreation Plan, is enclosed with this correspondence and an electronic copy of the plan can be found on the Township's website, www.lansingtownship.org.

On behalf of the Lansing Township Board of Trustees and Parks & Recreation Committee, I would like to thank you for your support through this process.

Sincerely,

Sam Schultz

Supervisor/Assessor
485-2272

Clerk/Planning & Zoning
485-4063

Fire Department
485-5443

Treasurer
485-7115

Building Inspector/Code Compliance
485-3510

Police Department
485-1700

Appendix G – Post Completion Self-Certification Reports

Michigan Department of Natural Resources - Grants Management

PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: (Please select one)
☐ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE
☐ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☒ BOND FUND

GRANTEE: Charter Township of Lansing

PROJECT NUMBER: BF93-167 **PROJECT TYPE:** Development

PROJECT TITLE: Recreational Improvements

PROJECT SCOPE: Construct basketball court and playground area at Elizabeth Street Park

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee)	Contact Person	Title
Charter Township of Lansing	Sam Schultz	Planner
Address	**Telephone**	
3209 W Michigan Ave	517-999-0307	
City, State, ZIP	**Email**	
Lansing, MI, 48917	sschultz@lansingtownship.org	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). ☐Yes ☒No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐Yes ☒No

Are any of the facilities obsolete? If yes, please explain. ☐Yes ☒No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. ☒Yes ☐No

Please see attached image.

Are the facilities and the site being properly maintained? If no, please explain. ☒Yes ☐No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. ☐Yes ☒No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. ☒Yes ☐No

Regular maintenance for Elizabeth Park takes place throughout the year. Maintenance activities are conducted on a weekly basis.

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) ☐Yes ☐No ☒N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. ☐Yes ☒No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. ☐Yes ☒No

What are the hours and seasons for availability of the site?

Dawn to dusk, year-round

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Dion'trae Hayes	Dion'trae Hayes	12/8/17
Please print	*Grantee Authorized Signature*	Date
Sam Schultz		12/8/17
Please print	*Witness Signature*	Date

Send completed report to:

POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

ELIZABETH PARK
LANSING TOWNSHIP
04/27/2016

Michigan Department of Natural Resources - Grants Management

PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: (Please select one)
☐ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE
☐ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☒ BOND FUND

GRANTEE: Charter Township of Lansing

PROJECT NUMBER: BF92-187 **PROJECT TYPE:**

PROJECT TITLE: Slater Park

PROJECT SCOPE: Tennis Court replacement, site drainage, and other work and demolition.

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee)	Contact Person	Title
Charter Township of Lansing	Sam Schultz	Planner
Address	**Telephone**	
3209 W Michigan Ave	517-999-0307	
City, State, ZIP	**Email**	
Lansing, MI, 48917	sschultz@lansingtownship.org	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). ☐Yes ☒No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐Yes ☒No

Are any of the facilities obsolete? If yes, please explain. ☐Yes ☒No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. ☒Yes ☐No

Please see attached image.

Are the facilities and the site being properly maintained? If no, please explain. ☒Yes ☐No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. ☐Yes ☒No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. ☒Yes ☐No

Regular maintenance for Slater Park takes place throughout the year. Maintenance activities are conducted on a weekly basis depending on degree of maintenance required.

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) ☐Yes ☐No ☒N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. ☐Yes ☒No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. ☐Yes ☒No

What are the hours and seasons for availability of the site?

Dawn to Dusk

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

DionTrae Hayes	Dionitrae Hayes	12/8/17
Please print	*Grantee Authorized Signature*	Date
Sam Schultz		12/8/17
Please print	*Witness Signature*	Date

Send completed report to:

POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

SLATER PARK
LANSING TOWNSHIP
04/27/2016