

Charter Township of Lansing  
3209 W. Michigan Avenue  
Lansing, MI 48917

ASSESSOR'S OFFICE 485-2272

Application for Lot Division

1. Applicant's name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
If different from above:  
Owner(s) name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_
2. Legal Description of Property to be Divided: \_\_\_\_\_  
\_\_\_\_\_
3. Current Zoning: \_\_\_\_\_
4. Use of Property: \_\_\_\_\_
5. Road Commission Approval: \_\_\_\_\_  
A building permit may not be issued until Developer has an approved Driveway Permit

**PLEASE ATTACH:**

1. A scaled drawing of the lots including:
  - a. lot dimensions and existing buildings, if any, with dimensions
  - b. surrounding zoning and land uses
  - c. lot dimensions of resulting lots and proposed buildings, if any, with dimensions
2. A statement of your reasons for requesting a lot division
3. Proof of ownership of the property
4. Legal description of the lots after division
5. Tax Certification from the Ingham County Treasurer

**All legal owners must sign below:**

1. \_\_\_\_\_ 2. \_\_\_\_\_

Received by: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

\_\_\_\_\_  
Scott Cunningham, Assessor